

VALENCIA COUNTY BOARD OF COMMISSIONERS

PUBLIC HEARING - BUSINESS MEETING

DECEMBER 20, 2023

Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031

| PRESENT | ABSENT |
|---|-------------------------------|
| Gerard Saiz, Chairman | |
| | Jhonathan Aragon, Vice -Chair |
| Morris Sparkman, Member | |
| Troy Richardson, Member | |
| Joseph Bizzell, Member | |
| Orlando Montoya, HR Director | Danny Monette, County Manager |
| Adren Nance & Dave Pato, County Attorneys | |
| Mike Milam, County Clerk | |
| Press and Public | |

1) The meeting was called to order by Chairman Saiz at 5:00 PM

2) Judge Deseri Sichler led the Pledge of Allegiance.

3) Approval of Agenda

Commissioner Bizzell moved for approval. Seconded by Commissioner Richardson. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Sparkman voted yes. Chairman Saiz voted yes. Motion carried 4-0.

Chairman Saiz announced that Commissioner Aragon will not be present for tonight's meeting.

4) Approval of Minutes: *December 6, 2023- Business Meeting*

Commissioner Bizzell moved for approval. Seconded by Chairman Saiz. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Sparkman voted yes. Chairman Saiz voted yes. Motion carried 4-0.

PUBLIC COMMENT:

None

DISCUSSION (NON-ACTION) ITEM(S):

5) Commissioners, Committees and Reports.

-FY24 CYFD Continuum Grant Report. Presenter: *Continuum Coordinator, Christine Arrellin*

Ms. Christine Arrellin presented an expense report, she stated that a three year grant application for FY 2025-2027 was submitted and she also reported on the various events that the Youth Subcommittee has participated in.

-Employee of the Month. Presenter: *Human Resources Director, Orlando Montoya*

Community Development Director Melissa Jaramillo introduced Melissa Martinez from OAP as the employee of the month, stating that Ms. Martinez has been with OAP for five years. Ms. Lydia Baldonado stated that Ms. Martinez is an asset to OAP, she is compassionate and the program is lucky to have her; Ms. Martinez is greatly deserving of this award.

PRESENTATION:

6) Quarterly Report

- Extension Office. Presenter: *Sierra Cain*, Sponsor: *County Manager, Danny Monette*

Ms. Sierra Cain, Ms. Crystal Anaya and Mr. Josh Sherman each reported on the many recent activities for the extension office that they have either lead or participated in. Mr. Sherman gave a slideshow presentation on bees in New Mexico and Valencia County, the presentation covered the five year change in honey bee population, factors effecting flowering and pollination of fruit trees, and recommendations to attract pollinators. Ms. Cain announced that enrollment for 4H is open until January 31st.

Minutes of December 20, 2023 Public Hearing-Business Meeting

7) Valencia County Days Presentation. Presenter: *Victoria Archuleta*, Sponsor: *County Manager, Danny Monette*

Ms. Victoria Archuleta, Senior Economic Developer for the Village of Los Lunas, gave the history of Valencia County Day which is held during the legislative session. This year it will be held on January 30th and she would like to make this a collaborative effort with the local businesses and municipalities in the county providing support.

ACTION ITEM(S):

Board Convenes as Indigent Board

Commissioner Richardson moved for approval. Seconded by Commissioner Bizzell. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Sparkman voted yes. Chairman Saiz voted yes. Motion carried 4-0.

8) Approval of Indigent Report. Presenter: *Human Resources Specialist, Maria Garcia*, Sponsor: *County Manager for Regular County Business*

Ms. Garcia presented the indigent report and requested approval in the amount of \$60,337.83 she also reported that as of December 12th the indigent fund had a balance of \$1,440,552.82

Commissioner Richardson moved for approval. Seconded by Commissioner Bizzell. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Sparkman voted yes. Chairman Saiz voted yes. Motion carried 4-0. (See Exhibit A)

Board Reconvenes as Board of County Commissioners

Commissioner Bizzell moved for approval. Seconded by Commissioner Richardson. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Sparkman voted yes. Chairman Saiz voted yes. Motion carried 4-0.

9) Approval of Recognition and Recording of Accounts Payable and Payroll Disbursements. Presenter: *Finance Director, Loretta Trujillo*, Sponsor: *County Manager for Regular County Business*

Ms. Trujillo presented and asked for approval of accounts payable dated November 30th - December 15th and payroll dated November 3rd and November 17th.

Commissioner Bizzell moved for approval. Seconded by Commissioner Richardson. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Sparkman voted yes. Chairman Saiz voted yes. Motion carried 4-0. (See Exhibit B-D)

10) Approval of Resolution 2023-____: Local BARS. Presenter: *Finance Director Loretta Trujillo*, Sponsor: *County Manager for Regular County Business*

Ms. Trujillo presented a local budget adjustment and asked for approval, state approval is not needed.

Commissioner Richardson moved for approval. Seconded by Commissioner Sparkman. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Sparkman voted yes. Chairman Saiz voted yes. Motion carried 4-0.

County Clerk Milam announced Resolution 2023-84. (See Exhibit E)

11) Approval of Resolution 2023-____: State BARS. Presenter: *Finance Director Loretta Trujillo*, Sponsor: *County Manager for Regular County Business*

Ms. Trujillo presented a state budget adjustment and requested approval, this does require DFA approval as well.

Commissioner Bizzell moved for approval. Seconded by Commissioner Sparkman. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Sparkman voted yes. Chairman Saiz voted yes. Motion carried 4-0.

County Clerk Milam announced 2023-85. (See Exhibit F)

12) Approval of Resolution 2023-____; Authorizing the Village of Los Lunas to Submit an Application to DFA to Participate in the Local DWI Grant and Distribute Program & Delegating Authority, Presenter: *DWI Coordinator, Ginny Adame*, Sponsor: *Commissioner Chair, Gerard Saiz*