

**VALENCIA COUNTY BOARD OF COMMISSIONERS  
RE-ORGANIZATIONAL BUSINESS MEETING**

**JANUARY 6, 2021**

<b>PRESENT</b>	<b>ABSENT</b>
Gerard Saiz, Chairman	
Jhonathan Aragon, Vice-Chair	
David A. Hyder, Member	Via zoom
Troy Richardson, Member	
Joseph Bizzell, Member	
Danny Monette, County Manager	
Adren Nance & Dave Pato, County Attorneys	
Michael Milam, County Clerk	
Press and Public	

1) The meeting was called to order by Chairman Aragon at 5:00 P.M.

2) Commissioner Bizzell led the Pledge of Allegiance.

Chairman Aragon welcomed Commissioner Bizzell to his first meeting as commissioner, he also welcomed Commissioner Richardson to the board as well.

3) **Approval of Agenda**

Commissioner Saiz moved for approval. Seconded by Commissioner Richardson. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Hyder voted yes. Commissioner Saiz voted yes. Chairman Aragon voted yes. Motion carried 5-0.

**PUBLIC COMMENT:**

Mr. Monette read public comment submitted by Raymond Mares expressing his gratitude for the assistance that Jeremias Silva and Joshua Zuni provided during the application and distribution process of the CARES Act grant. (See Exhibit A)

**DISCUSSION (NON-ACTION) ITEM(S):**

4) **Commissioners, Committees and Reports.**

Chairman Aragon reported that the Valencia County News-Bulletin recently held a "Best of Valencia County" contest and Valencia County won the best place to work category and Mr. Orlando Montoya won the most helpful public official employee category. Chairman Aragon stated that he is thankful for all the county employees that go above and beyond their duties and for making Valencia County the best organization to work for.

Mr. Jeremias Silva gave a brief update on how the county utilized the CARES Act funding. Mr. Silva reported that the small business relief grant was awarded to 20 small business throughout the county, awards were as follows:

6 businesses in the Village of Bosque Farms were awarded a combined total of \$184,659.70.

5 businesses in Peralta were awarded a combined total of \$122,519.23.

1 business in Rio Communities was awarded \$88,311.82.

8 businesses in the un-incorporated area of the county were awarded a combined total of \$164,236.88.

Mr. Silva reported that the Valencia County Local Government grant was utilized in the following ways:

Home bound food delivery trays for OAP.

Inmate housing expenses incurred from March 2020- December 2020.

25% share required of the county as part of the received FEMA award.

Various election related purchases, social distancing items and remodel of the clerk's office.

Commercial grade air purifiers for various departments .

Ultra violet disinfecting lights for the Detention center and Sheriff's office.

2 disinfecting fogger/sprayers for maintenance staff.

Web conferencing system for VC emergency management and county manager.

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Kiosk for public to access various county forms in order to avoid physical contact when practical.

COVID-19 quarantine area with surveillance for the Sheriff's office.

Reimbursement for COVID-19 administrative leave incurred from August 2020-December 2020.

Reimbursement for COVID-19 testing conducted by county command staff from July 2020-December 2020.

Commissioner Saiz and Chairman Aragon thanked Mr. Silva for providing the presentations and updates throughout this process. Mr. Monette announced that this evening is Chief Culp's final meeting before retirement. Chief Culp reported that weekly emergency operations meetings with senior staff and elected officials are being held. There are still county employees that are testing positive for COVID-19, there is still a directive for all county employees to wear masks, practice social distancing and disinfect. The fire department continues helping the Belen Public Health office with COVID-19 testing two days a week. Next week the fire department will start assisting with Phase 1B distribution of the COVID vaccine. Chief Culp stated that he is continuing to push to have the sheriff's department, detention center staff, OAP employees and teachers in the Belen and Los Lunas school district start receiving their vaccination. The county will be receiving a deep freeze to store the Pfizer vaccine in Valencia County. Commissioner Bizzell asked how many of the first responders have received the vaccine in Phase 1A. Chief Culp replied that 25% of the county fire department volunteers and career staff have been vaccinated. The sheriff's department has just started and other fire departments are around 25%-30%. Chairman Aragon thanked Chief Culp for his hard work in getting the county to where it is at battling COVID-19, appointments for access to offices and minimizing the public's entrance to offices is a forward-thinking method to reduce exposure to employees and the public. Everything that has been implemented has been working well.

**ACTION ITEM(S):**

**5) Consideration of Resolution 2021-\_\_\_ Appointment of Chairpersons.**

Chairman Aragon nominated Commissioner Saiz for the position of chairman. Seconded by Commissioner Bizzell. Roll call vote. Commissioner Richardson voted yes.

Commissioner Bizzell voted yes. Commissioner Hyder voted yes. Commissioner Saiz abstained. Chairman Aragon voted yes. Motion carried 4-0.

Commissioner Saiz thanked the other commissioners for their vote of confidence and he looks forward to working with everyone and facing any challenges as a team.

Commissioner Saiz nominated Commissioner Aragon for the position of vice chair. Seconded by Commissioner Richardson. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Hyder voted yes. Commissioner Aragon abstained. Commissioner Saiz voted yes. Motion carried 4-0.

County Clerk Milam announced Resolution 2021-01. (See Exhibit B)

**6) Consideration of Resolution 2021-\_\_\_ Open Meetings Act.**

Commissioner Aragon moved for approval. Seconded by Commissioner Hyder. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Hyder voted yes. Commissioner Aragon voted yes. Chairman Saiz voted yes. Motion carried 5-0.

County Clerk Milam announced Resolution 2021-02. (See Exhibit C)

**7) Consideration of Resolution 2021-\_\_\_ Inspection of Public Records.**

Commissioner Bizzell stated that he noticed that some county departments are charging different amounts for copies, he stated that he would like every department to charge the same amount so there is no confusion. Mr. Pato asked for clarification regarding the \$1.00 fee, would the \$1.00 charge be for standard 8 1/2 x 11 copies and not larger copies and maps. Commissioner Bizzell replied yes, that is correct.

Commissioner Bizzell moved for approval of the resolution including the amendment to now charge \$1.00 for 8 1/2 x 11 copies across the board. Seconded by Commissioner Aragon. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Hyder voted yes. Commissioner Aragon voted yes. Chairman Saiz voted yes. Motion carried 5-0.

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County Clerk Milam announced Resolution 2021-03. (See Exhibit D)

**8) Consideration of Resolution 2021-\_\_\_ Establishing Work Hours and Holidays.**  
Commissioner Hyder moved for approval. Seconded by Commissioner Bizzell. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Hyder voted yes. Commissioner Aragon voted yes. Chairman Saiz voted yes. Motion carried 5-0.

County Clerk Milam announced Resolution 2021-04. (See Exhibit E)

**9) Consideration of Resolution 2021-\_\_\_ Signatory Authority on Checks.**  
Commissioner Aragon moved for approval. Seconded by Commissioner Richardson. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Hyder voted yes. Commissioner Aragon voted yes. Chairman Saiz voted yes. Motion carried 5-0.

County Clerk Milam announced Resolution 2021-05. (See Exhibit F)

**10) Consideration of Resolution 2021-\_\_\_ Establish Depositories.**  
Commissioner Hyder moved for approval. Seconded by Commissioner Aragon. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Hyder voted yes. Commissioner Aragon voted yes. Chairman Saiz voted yes. Motion carried 5-0.

County Clerk Milam announced Resolution 2021-06. (See Exhibit G)

**11) Consideration of Resolution 2021-\_\_\_ Appointment of Boards and Committees.**  
Mr. Nance suggested that the commission go through the list of boards and committees and approve the resolution as a whole, if a commissioner doesn't have names for an appointment this resolution can be brought back at another meeting to make those additions.

**Planning & Zoning Commission**

Chairman Saiz stated that he will reappoint Mark Aguilar  
Commissioner Richardson stated that he will appoint Butch Freeman  
Commissioner Hyder stated that he will reappoint Sue Moran  
Commissioner Bizzell stated that he will appoint Phillip Sublett  
Commissioner Aragon stated that he will appoint Gabe Trujillo

**Mid-Region Council of Governments**

- ***Board of Directors***  
Commissioner Aragon and Chairman Saiz as representatives.
- ***Exe. Board***  
Commissioner Aragon as representative.
- ***Water Resource Board***  
Ms. Gonzales as representative and Commissioner Bizzell as alternate.
- ***Metropolitan Transportation Board***  
Ms. Gonzales as representative and Mr. Monette as alternate.
- ***Transportation Coordinating Committee,***  
Ms. Benavidez as representative and Chairman Saiz as alternate.
- ***Freight Logistics***  
Ms. Gonzales as representative and Commissioner Richardson as alternate.
- ***Rio Metro Regional Transit District Board***  
Commissioner Bizzell as representative and Mr. Montoya as alternate.
- ***Workforce Connection CEO Board.***  
Commissioner Hyder as representative and Mr. Montoya as alternate.
- ***New Mexico Counties Board of Directors***  
Commissioner Aragon will continue as it is an elected position.

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- ***NMC Multi-line Insurance Pool Board***  
Mr. Monette as representative and Mr. Montoya as alternate.

***Regional Dispatch Board***

Sheriff Denise Vigil and Casey Davis

***Valencia County Older American Program Advisory Council***

Commissioner Hyder as representative and Commissioner Bizzell as alternate.

Mr. Nance stated that each commissioner will appoint a delegate and an alternate to serve on the OAP Advisory Council.

Chairman Saiz stated his representative will be Jerrie Romero and Wayne Dingman as alternate.

Commissioner Richardson stated that his representative will be Kim Close and he has not chosen an alternate at this time.

Commissioner Hyder stated that his representative will be Arturo Saiz and Morris Sparkman as alternate.

Commissioner Bizzell stated that his representative will be Wayne Gallegos and he has not chosen an alternate at this time.

Commissioner Aragon stated that his representative will be Frank Cox and his alternate will be Rose Poitras.

***Valencia County Emergency Services (EMS Board)***

Commissioner Hyder as representative

***Juvenile Justice Board***

Commissioner Hyder and Jeremias Silva as representatives.

Commissioner Bizzell moved for approval of the board and committee appointments. Seconded by Commissioner Hyder. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Hyder voted yes. Commissioner Aragon voted yes. Chairman Saiz voted yes. Motion carried 5-0.

County Clerk Milam announced Resolution 2021-07. (See Exhibit H)

**12) Consideration of Resolution 2021-\_\_\_ Parliamentary Procedures & Robert's Rules of Order.**

Commissioner Bizzell moved for approval. Seconded by Commissioner Hyder. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Hyder voted yes. Commissioner Aragon voted yes. Chairman Saiz voted yes. Motion carried 5-0.

County Clerk Milam announced Resolution 2021-08. (See Exhibit I)

**13) Consideration of Resolution 2021-\_\_\_ Public Participation Rules.**

Mr. Nance requested that the commission approve the resolution amending the language in the resolution to include the COVID-19 special rules, such as when mass gatherings are prohibited under the public health order the public can view the meetings via Facebook live and can submit public comment via email.

Commissioner Aragon moved for approval of the resolution including the COVID-19 restrictions. Seconded by Commissioner Richardson. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Hyder voted yes. Commissioner Aragon voted yes. Chairman Saiz voted yes. Motion carried 5-0.

County Clerk Milam announced Resolution 2021-09. (See Exhibit J)

**14) Consideration of Resolution 2021-\_\_\_ Manager's Authority.**

Mr. Nance stated that the one difference in this year's resolution compared to previous years is that this resolution states that the county manager is the lawful custodian of county buildings. Commissioner Bizzell asked if due to COVID and for the safety of county employees and the public, does the county manager have the authority to keep buildings

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closed as he sees fit for the safety of employees. Mr. Nance stated that is correct, under the particular statute.

County Clerk Milam announced Resolution 2021-10. (See Exhibit K)

**15) Approval of Recognition and Recording of Accounts Payable and Payroll Disbursements. Presenter: Finance Director Loretta Trujillo, Sponsor: County Manager for Regular County Business**

Ms. Trujillo presented and asked for approval of accounts payable dated December 5<sup>th</sup>-December 25<sup>th</sup> and payroll dated December 18<sup>th</sup>.

Commissioner Aragon moved for approval. Seconded by Commissioner Richardson. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Hyder voted yes. Commissioner Aragon voted yes. Chairman Saiz voted yes. Motion carried 5-0. (See Exhibit L, M)

**NEXT COMMISSION MEETING:**

January 20, 2021 – Public Hearing/Business Meeting @ 5:00 P.M. via Facebook Live  
Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031

February 3, 2021 – Business Meeting @ 5:00 P.M. via Facebook Live  
Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031

Commissioner Aragon stated that the meeting scheduled for January 20<sup>th</sup> is during the NMC conference. Mr. Monette stated that there is nothing on the agenda for the January 20<sup>th</sup> meeting that can't be postponed. There was a consensus among the commissioners to cancel the January 20<sup>th</sup> meeting and have the next meeting on February 3<sup>rd</sup>. Commissioner Aragon stated that he looks forward to working with the new commissioners, he also welcomed newly elected County Clerk Mike Milam.

**16) Adjournment**

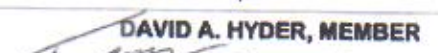
Commissioner Aragon moved for adjournment. Seconded by Commissioner Hyder. Roll call vote. Commissioner Richardson voted yes. Commissioner Bizzell voted yes. Commissioner Hyder voted yes. Commissioner Aragon voted yes. Chairman Saiz voted yes. Motion carried 5-0. TIME: 6:17 P.M.

**NOTE:** All proposals, documents, items, etc., pertaining to items on the agenda of the January 6, 2021 Re-organizational Business Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.

**VALENCIA COUNTY BOARD OF COMMISSIONERS**

  
GERARD SAIZ, CHAIRMAN

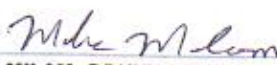
  
JHONATHAN ARAGON, VICE-CHAIR

  
DAVID A. HYDER, MEMBER

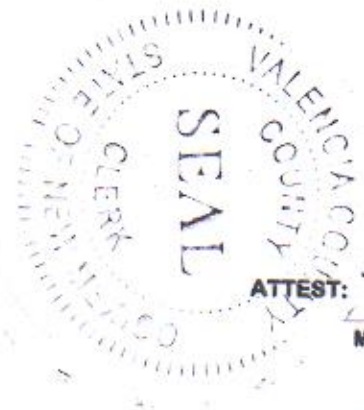
  
TROY RICHARDSON, MEMBER

  
JOSEPH BIZZELL, MEMBER

ATTEST:

  
MICHAEL MILAM, COUNTY CLERK

2-5-2021  
DATE



Minutes are not verbatim. The complete audio file from this meeting can be heard at <https://www.co.valencia.nm.us/>