

**VALENCIA COUNTY BOARD OF COMMISSIONERS**  
**SPECIAL BUSINESS MEETING**

July 30, 2018

PRESENT	ABSENT
Jhonathan Aragon, Chairman	
Charles D. Eaton, Vice-Chair	
David A. Hyder, Member	
David Carlberg, Member	
	Helen Y. Cole, Member
Danny Monette, County Manager	
Adren Nance, County Attorney	
Dave Pato, County Attorney	
Peggy Carabajal, County Clerk	
Press and Public	

- 1) The meeting was called to order by Chairman Aragon at 1:02 PM.
- 2) Chairman Aragon asked Rustin Porter to lead the Pledge of Allegiance.
- 3) Approval of Agenda

Commissioner Carlberg moved for approval. Seconded by Commissioner Eaton. Roll call vote. Commissioner Carlberg voted yes. Commissioner Hyder voted yes. Commissioner Eaton voted yes. Chairman Aragon voted yes. Motion carried 4-0.

- 4) Approval of Minutes: No minutes to present

**ACTION ITEM(S):**

- 5) Approval of Year End Inventory Certification: Presenter: *Lisa Storey*, Sponsor: *County Manager for Regular County Business*

Ms. Storey requested approval of the certification resolution of unopened and unused inventory valued in excess of \$500.00 as of June 30, 2018 as reported to Department of Finance by department directors. This is for fiscal year ending June 30, 2018. This is a standard operating procedure that is required by the Office of the State Auditor. Ms. Storey recommended approval.

Commissioner Eaton moved for approval. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Carlberg voted yes. Commissioner Hyder voted yes. Commissioner Eaton voted yes. Chairman Aragon voted yes. Motion carried 4-0.

County Clerk Carabajal announced Resolution 2018-46.

- 6) Approval of Accounts Payable and Payroll Disbursements for Fiscal Year End 2018  
 Presenter: *Loretta Trujillo*, Sponsor: *County Manager for Regular County Business*

Ms. Trujillo presented accounts payable authorization posted to June 29, 2018 in the amount of \$736,544.12. She presented three payroll related expense authorization in the amount of \$1, 534, 118.43. Ms. Trujillo recommended approval.

Chairman Aragon moved for approval. Seconded by Commissioner Hyder. Roll call vote. Commissioner Carlberg voted yes. Commissioner Hyder voted yes. Commissioner Eaton voted yes. Chairman Aragon voted yes. Motion carried 4-0.

- 7) Approval of Resolution 2018\_\_\_, Fiscal Year 2018 Final Intra-Fund Budget Adjustment. Presenter: *Loretta Trujillo*; Sponsor: *County Manager for Regular County Business*

Ms. Trujillo presented the revisions to the 2017/2018 budget. She recommended approval.

Commissioner Carlberg moved for approval. Seconded by Commissioner Hyder. Roll call vote. Commissioner Carlberg voted yes. Commissioner Hyder voted yes. Commissioner Eaton voted yes. Chairman Aragon voted yes. Motion carried 4-0.

Minutes of July 30, 2018 Special Business Meeting

County Clerk Carabajal announced Resolution 2018-47.

8) Approval of Resolution 2018\_\_\_, Fiscal Year 2018 Final Inter-Fund Budget Adjustment. Presenter: *Loretta Trujillo*; Sponsor: *County Manager for Regular County Business*

Ms. Trujillo presented the Inter-Fund Budget Adjustment. This is the Final revisions to 2017-2018 budget and Ms. Trujillo recommended approval.

Commissioner Eaton moved for approval. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Carlberg voted yes. Commissioner Hyder voted yes. Commissioner Eaton voted yes. Chairman Aragon voted yes. Motion carried 4-0.

County Clerk Carabajal announced Resolution 2018-48.

9) Approval of Resolution 2018\_\_\_, Fourth Quarter 2018 Financial Report to NM Department of Finance and Administration. Presenter: *Loretta Trujillo*; Sponsor: *County Manager for Regular County Business*

Ms. Trujillo requested approval of the 4<sup>th</sup> Quarter Financial Report that the Department of Finance requires each government agency to submit a resolution. Ms. Trujillo recommended approval.

Commissioner Hyder moved for approval. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Carlberg voted yes. Commissioner Hyder voted yes. Commissioner Eaton voted yes. Chairman Aragon voted yes. Motion carried 4-0.

County Clerk Carabajal announced Resolution 2018-49.

10) Approval of Resolution 2018\_\_\_, Fiscal Year 2019 Final Budget Approval. Presenter: *Loretta Trujillo*; Sponsor: *County Manager for Regular County Business*

Ms. Trujillo requested approval of the Commission to adopt the fiscal year 2017-2018 operating budget and adopt the FY2019 preliminary budget. She recommended approval and thanked all the department directors for their hard work and efforts in the budget process.

Commissioner Hyder moved for approval. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Carlberg voted yes. Commissioner Hyder voted yes. Commissioner Eaton voted yes. Chairman Aragon voted yes. Motion carried 4-0.

County Clerk Carabajal announced Resolution 2018-50.

**PUBLIC COMMENT:**

None

**Executive Session:**

None

**NEXT COMMISSION MEETING:**

August 1, 2018 -ICIP Workshop @ 1:00 PM  
Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031

August 1, 2018 – Business Meeting @ 5:00 PM  
Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031

August 15, 2018 – Business Meeting @ 5:00 PM  
Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031

**6) Adjournment**

Commissioner Eaton moved for adjournment. Seconded by Commissioner Hyder. Roll call vote. Commissioner Carlberg voted yes. Commissioner Eaton voted yes. Commissioner Hyder voted yes. Chairman Aragon voted yes. Motion carried 4-0. TIME: 1:22 P.M.

**NOTE: All proposals, documents, items, etc., pertaining to items on the agenda of the July 30, 2018 Special Business Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.**

**VALENCIA COUNTY BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
**JONATHAN ARAGON, CHAIRMAN**

  
\_\_\_\_\_  
**CHARLES D. EATON, VICE-CHAIR**

  
\_\_\_\_\_  
**DAVID A. HYDER, MEMBER**

  
\_\_\_\_\_  
**DAVID CARLBERG, MEMBER**

  
\_\_\_\_\_  
**HELEN Y. COLE, MEMBER**

**ATTEST:**

  
\_\_\_\_\_  
**PEGGY CARABAJAL, COUNTY CLERK**

8-15-2018  
**DATE**

