



July 17, 2019

Agenda

5:00 P.M. Public Hearing/Business Meeting

Valencia County Commission Chambers
444 Luna Ave.
Los Lunas, NM 87031

Board of County Commissioners

Jhonathan Aragon, Chair	District V
David Carlberg, Vice-Chair	District II
Gerard Saiz	District I
David A. Hyder	District III
Charles D. Eaton	District IV

Please Silence all Electronic Devices

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Approval of Agenda
- 4) Approval of Minutes

(June 26, 2019 Public/Business Meeting)
(July 3, 2019 Business Meeting)

Sponsorship does not indicate endorsement of a given topic

DISCUSSION (non-action item(s))

5) Commissioners, Committees and Reports

- Valencia County Cooperative Extension Service Quarterly Report. Presented by: **Laura Bittner**

PUBLIC HEARING

- 6) Transfer of Ownership and Change of Location of Dispenser Liquor License. Presenter: *County Clerk, Peggy Carabajal*; Sponsor: *County Manager for Regular County Business***

Board Convenes as Indigent Board

- 7) Approval of Indigent Report. Presenter: *County Human Resources, Maria Garcia*; Sponsor: *County Manager for Regular County Business***

Board Reconvenes as Board of County Commissioners

ACTION ITEM(S)

- 8) Approval of the Transfer of Ownership and Change of Location of Dispenser Liquor License. Presenter: *County Clerk, Peggy Carabajal*; Sponsor: *County Manager for Regular County Business***
- 9) Approval of Resolution 2019-____: Repealing and Replacing Resolution 2019-09, Public Participation at Valencia County Commission Meetings. Presenter: *County Attorney Adren Nance* Sponsor: *Commissioner, District IV, David Hyder***

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Valencia County Manager's Office at the Valencia County Administration Building, Los Lunas, New Mexico, (505) 866-2014 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Valencia County Manager's Office if a summary or other type of accessible format is needed.

- 10) Approval of Accounts Payable and Payroll Disbursements. Presenter: **County Finance Director, Loretta Trujillo**; Sponsor: **County Manager for Regular County Business**
- 11) Approval of Resolution 2019-_____: State Budget Adjustment Request. Presenter: **County Finance Director, Loretta Trujillo**; Sponsor: **County Manager for Regular County Business**
- 12) Approval of Resolution 2019-_____: Local Budget Adjustment Request. Presenter: **County Finance Director, Loretta Trujillo**; Sponsor: **County Manager for Regular County Business**
- 13) Removal of excess cash from DFA Quarter 4 Report. Presenter: **County Senior Accountant, Steven Martinez**; Sponsor: **County Manager for Regular County Business**
- 14) Consideration to approve North Central New Mexico Economic Development District Non-Metro Area on Aging Direct Purchase of Service Contract 2019-2020. Presenter: **County Older American Program Director, Nancy Gonzales** ; Sponsor: **County Manager for Regular County Business**
- 15) Consideration to support Middle Rio Grande Conservancy District's Upland Flood Protection/Storm water Salvage in Southern Valencia and Northern Socorro Counties. Presenter: **County Manager Danny Monette**; Sponsor: **County Manager for Regular County Business**

PUBLIC COMMENT

Please sign up on the sheet located just outside the Commission Chambers. The Board will allow each member of the public wishing to address the Board an opportunity to address the board in conjunction with the Public Participation, Resolution No. 2019-09 adopted by the board **Limited to three (3) minutes per person**

EXECUTIVE SESSION

Pursuant to Section 10-15 1 (H) (5) (7), the following matters may be discussed in closed session: a. personnel; b. pending or threatened litigation/administrative adjudicatory deliberation; ***Belen School Board v. Valencia County Et Al, VIA v. La Cabra*** c. collective bargaining; ***AFSCME Council 18, Local 1382 Negotiations*** d. other specific limited topics that are allowed or authorized under the stated statute

- Motion and roll call vote to go into Executive Session for the stated reasons
- Board meets in closed session
- Motion and vote to go back into regular session
- Summary of items discussed in closed session
- Motion and roll call vote that matters discussed in closed session were limited to those specified in motion for closure, and that no final action was taken, pursuant to the authority in §10-15-1 NMSA 1978

- 16) Approval of MOU between Valencia County and AFSCME Council 18, Local # 1382 (Blue Collar) Presenter: **County Human Resources Director, Orlando Montoya**; Sponsor: **County Manager for Regular County Business**

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NEXT COMMISSION MEETINGS

July 29, 2019 – Special Finance Business Meeting @ 12:30 P.M.

Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031

August 7, 2019 – ICIP Workshop @ 3:30 P.M.

Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031

August 7, 2019 – Business Meeting @ 5:00 P.M.

Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031

August 21, 2019 – Public Hearing/Business Meeting @ 5:00 P.M.

Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031

ADJOURN

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Valencia County Manager's Office at the Valencia County Administration Building, Los Lunas, New Mexico, (505) 866-2014 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Valencia County Manager's Office if a summary or other type of accessible format is needed.

VALENCIA COUNTY BOARD OF COMMISSIONERS
PUBLIC HEARING / BUSINESS MEETING

JUNE 26, 2019

PRESENT	ABSENT
Jhonathan Aragon, Chairman	
David Carlberg, Vice-Chair	
David A. Hyder, Member	
Charles D. Eaton, Member	
Danny Monette, County Manager	Gerard Saiz, Member
Adren Nance & Dave Pato, County Attorney	
Peggy Carabajal, County Clerk	
Press and Public	

1) The meeting was called to order by Chairman Aragon at 5:02 P.M.

2) Mr. Gabe Luna led the Pledge of Allegiance.

3) Approval of Agenda

Commissioner Carlberg moved for approval. Seconded by Commissioner Hyder. Roll call vote. Commissioner Eaton voted yes. Commissioner Hyder voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

Chairman Aragon stated that Commissioner Saiz had a family emergency so he will be absent for today's meeting.

4) Approval of Minutes: None to present

DISCUSSION (NON-ACTION) ITEM(S):

5) Commissioners, Committees and Reports.

Mr. Monette reported that the county has an approval from DFA on the budget. He also reported that the department of Human Services Division received a one-time appropriation from the legislature to help improve re-entry services for incarcerated non-violent offenders, especially those with behavioral health needs. This will be a trial program, with 5 counties in the state and Valencia County was chosen as one of the first counties to receive the funding. (See Exhibit A)

Chairman Aragon reported that at the recent NMC conference it was announced that the Christmas tree that will be displayed this year at the Capital building in Washington, DC will come from Santa Fe. This opportunity will be a huge tourist attraction for the state, they are asking for ornaments that represent New Mexico, so perhaps something can be done here in the county to get the youth involved and showcase Valencia county at the national level. Chairman Aragon stated that he had been re-elected as the state representative for the NMC.

Board Convenes as Indigent Board

Commissioner Hyder moved for approval. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Eaton voted yes. Commissioner Hyder voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

6) Approval of Indigent Report. Presenter: Maria Garcia, Sponsor: County Manager for Regular County Business

Ms. Garcia presented the indigent report and asked for approval of \$23,842.67 she also reported that the balance of the indigent fund as of June 18th was \$112,786.86.

Commissioner Carlberg moved for approval. Seconded by Commissioner Eaton. Roll call vote. Commissioner Eaton voted yes. Commissioner Hyder voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0. (See Exhibit B)

Board Reconvenes as Board of County Commissioners

Commissioner Hyder moved for approval. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Eaton voted yes. Commissioner Hyder voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

PUBLIC HEARING:

7) Ordinance Amending the Dedication of the County Environmental Services Gross Receipts Tax (GRT). Presenter: *Lina Benavidez*
Mr. Pato stated that at the beginning of the year the board held a workshop with a facilitator, at the workshop the board identified community clean up events as a priority. Ms. Benavidez went to task to find funding and revenue streams to help fund community clean up events. The proposed amendment to the county environmental GRT would allow revenue from the GRT to be used for additional items such as county clean ups. The legislature passed HB 429 which allows for the de-earmarking of certain GRT to allow for additional uses.

Chairman Aragon opened the floor for public comment on the item. No one wished to speak.

Mr. Monette stated that he believes this amendment would be a good move, he recommends that the board vote in favor of the amendment.

Chairman Aragon stated that the public hearing portion of the meeting is now closed.

ACTION ITEM(S):

8) Approval of Ordinance _____, Amending the dedication of a County Environmental Services Gross Receipts Tax. Presenter: *Lina Benavidez*, Sponsor: *County Manager for Regular County Business*
Mr. Pato stated that an amendment to the ordinance is up for approval.

Commissioner Hyder moved for approval. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Eaton voted yes. Commissioner Hyder voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

County Clerk Carabajal announced Ordinance 2019-01. (See Exhibit C)

9) Approval of Accounts Payable and Payroll Disbursements. Presenter: *Loretta Trujillo*; Sponsor: *County Manager for Regular County Business*
Ms. Trujillo presented and asked for approval of accounts payable dated May 30th-June 14th and payroll dated June 7th.

Commissioner Carlberg moved for approval. Seconded by Commissioner Aragon. Roll call vote. Commissioner Eaton voted yes. Commissioner Hyder voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0. (See Exhibit D,E)

10) Consideration to Approve Contract for Reception Assessment Services. Presenter: *Rustin Porter*; Sponsor: *County Manager for Regular County Business*
Mr. Porter asked for approval to award the contract to H2 Academic Solutions for reception assessment services.

Commissioner Carlberg moved for approval. Seconded by Commissioner Aragon. Roll call vote. Commissioner Eaton voted yes. Commissioner Hyder voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0. (See Exhibit F)

11) Consideration to Approve Contract for Audit Services. Presenter: *Rustin Porter*; Sponsor: *County Manager for Regular County Business*
Mr. Porter asked for approval to award the contract for the FY19 audit to Southwest Accounting Services.

Commissioner Hyder moved for approval. Seconded by Commissioner Eaton. Roll call vote. Commissioner Eaton voted yes. Commissioner Hyder voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0. (See Exhibit G)

PUBLIC COMMENT:

Tom Mraz thanked the commission for what they did this evening towards abatement in the county and for awarding the contract to H2 Academics; he commented that the commission should disband the OAP Advisory Council board then the commissioners each pick 2 members that want to work together to move the seniors in the county forward.

EXECUTIVE SESSION:

Pursuant to Section 10-15-1 (H) (2) (5) 10-7-E-17 (8) the following matters may be discussed in closed session: a) Personnel; b) Pending or threatened litigation/administrative adjudicatory deliberation: Valencia County v. AmerisourceBergen et al.; c) real property: Western Spirit Transmission ROW, VIA et al. v. La Cabra, Belen School Board v. Valencia County; d) other specific limited topics that are allowed or authorized under the stated statute.

Mr. Nance stated that what was to be discussed is limited to what was presented on the agenda for executive session, minus VIA v. La Cabra which will not be discussed.

Commissioner Eaton moved to go into executive session. Seconded by Commissioner Hyder. Roll call vote. Commissioner Eaton voted yes. Commissioner Hyder voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

Commissioner Hyder moved to return to regular session. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Eaton voted yes. Commissioner Hyder voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

Mr. Pato stated that the matters discussed in executive session were limited to those in the motion for closure and no final action was taken.

Commissioner Hyder moved to accept the summary as stated by Mr. Pato. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Eaton voted yes. Commissioner Hyder voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

12) Consideration to Approve Option Agreements for Transmission Line Easements for Property Located in Section 9, Township 6 North, Range 1 East of Valencia County, and Property Located In Lot 33. Block 1 of Rancho Rio Grande, Unit 12, and West Belen Grant Subdivision of Valencia County. Presenter: *Gabriel Luna*; Sponsor: *County Manager for Regular County Business*

Mr. Luna stated that Western Spirit is proposing to acquire (2) 150' wide perpetual easements over county owned property for evaluating, developing, constructing and operating a transmission line.

Commissioner Hyder moved to reject the offer. Seconded by Commissioner Carlberg. Commissioner Hyder moved for adjournment. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Eaton voted yes. Commissioner Hyder voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

NEXT COMMISSION MEETING:

July 3, 2019- Business Meeting @ 5:00 P.M.
Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031

July 17, 2019- Public Hearing/Business Meeting @ 5:00 P.M.
Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031

13) Adjournment

Commissioner Hyder moved for adjournment. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Eaton voted yes. Commissioner Hyder voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0. **TIME 6:06 P.M.**

NOTE: All proposals, documents, items, etc., pertaining to items on the agenda of the June 26, 2019 Public Hearing/Business Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.

VALENCIA COUNTY BOARD OF COMMISSIONERS

JHONATHAN ARAGON, CHAIRMAN

DAVID CARLBERG, VICE-CHAIR

DAVID A. HYDER, MEMBER

CHARLES D. EATON, MEMBER

GERARD SAIZ, MEMBER

ATTEST:

PEGGY CARABAJAL, COUNTY CLERK

DATE

The complete audio file from this meeting can be heard at <https://www.co.valencia.nm.us/>

VALENCIA COUNTY BOARD OF COMMISSIONERS

BUSINESS MEETING

JULY 3, 2019

PRESENT	ABSENT
Jhonathan Aragon, Chairman	
David Carlberg, Vice-Chair	
David A. Hyder, Member	
Gerard Saiz, Member	Charles D. Eaton, Member
Danny Monette, County Manager	
Adren Nance & Dave Pato, County Attorneys	
Peggy Carabajal, County Clerk	
Press and Public	

1) The meeting was called to order by Chairman Aragon at 5:01 P.M.

2) Mr. Monette led the Pledge of Allegiance.

3) Approval of Agenda

Commissioner Saiz stated that in a previous meeting there had been talk about moving the public comment section to the beginning of the meetings, he would like to see that done for future meetings. Commissioner Hyder asked if any resolutions needed to be amended to make that change. Mr. Pato stated that they will look into the matter.

Commissioner Saiz moved for approval of the agenda. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Hyder voted yes. Commissioner Saiz voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

4) Approval of Minutes: June 5, 2019- Business Meeting

Commissioner Hyder moved for approval. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Hyder voted yes. Commissioner Saiz voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

DISCUSSION (NON-ACTION) ITEM(S):

5) Commissioners, Committees and Reports.

Mr. Monette stated that the finance director would like to have a mid-day meeting on July 29th to approve the new budget.

ACTION ITEM(S):

6) Approval of Accounts Payable and Payroll Disbursements. Presenter: Loretta Trujillo, Valencia County Finance Director, Sponsor: County Manager for Regular County Business

Ms. Trujillo presented and asked for approval of accounts payable dated June 15th-June 21st and payroll dated June 7th.

Commissioner Saiz moved for approval. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Hyder voted yes. Commissioner Saiz voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0. (See Exhibit A,B)

7) Approval of Resolution 2019-_____: State Budget Adjustment Request. Presenter: Loretta Trujillo, Valencia County Finance Director, Sponsor: County Manager for Regular County Business

Ms. Trujillo presented a state budget adjustment and asked for approval.

Commissioner Carlberg moved for approval. Seconded by Commissioner Saiz. Roll call vote. Commissioner Hyder voted yes. Commissioner Saiz voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

County Clerk Carabajal announced Resolution 2019-34. (See Exhibit C)

8) Approval of Resolution 2019-_____: Local Budget Adjustment Request. Presenter: Loretta Trujillo, Valencia County Finance Director; Sponsor: County Manager for Regular County Business
Ms. Trujillo presented a budget adjustment and asked for approval.

Commissioner Hyder moved for approval. Seconded by Chairman Aragon. Roll call vote. Commissioner Hyder voted yes. Commissioner Saiz voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

County Clerk Carabajal announced Resolution 2019-35. (See Exhibit D)

9) Approval of Resolution 2019-_____, Authorizing an Election for Adoption of Municipal Fire Coverage Plan 5. Presenter: A. Brian Culp, Valencia County Fire Chief; Sponsor: County Manager for Regular County

Chief Culp asked for approval of a resolution authoring an election for the adoption of Fire Plan 5. The funding for changing to PERA Fire Plan 5 was approved in the preliminary budget. The election needs to happen within 30-60 days of approval of the resolution. August 14th would be the recommended date of the election and HR would be in charge of the election. There would be 11 people eligible to vote on the plan, it would have to have a majority vote in order for there to be a change in the plan.

Commissioner Hyder moved for approval. Seconded by Commissioner Carlberg.

Mr. Pato requested that the date of election be included in the motion for approval of the resolution.

Commissioner Hyder amended his motion to approve the resolution and include the election date of August 14, 2019. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Hyder voted yes. Commissioner Saiz voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

County Clerk Carabajal announced Resolution 2019-36. (See Exhibit E)

10) Approval of Professional Services Contract #VCR-FY19-006 between Valencia County and Gallagher & Kennedy, P.A., to Recover Illegally Retained Amounts from the Taxation and Revenue Department. Presenter: David Pato, Valencia County Attorney; Sponsor: County Manager for Regular County

Mr. Pato stated that several months ago the board authorized the county to issue a cooperative solicitation on behalf of multiple counties to bring a lawsuit against the Taxation and Revenue department for unauthorized reductions to distributions to the county. Reports from Taxation and Revenue were inadequate to show the transfers and the reductions made. Mr. Pato stated that TRD has the internal capacity to provide adequate reports but they have not been provided to the county. Through the lawsuit the county is hoping to recover the amounts of the unauthorized reductions and to obtain meaningful reporting on an ongoing basis from TRD, there is the possibility of the county recovering \$432,000 as a result of the lawsuit. The contract up for approval has been negotiated with Gallagher & Kennedy. Commissioner Carlberg asked if there was a timeframe for resolving this matter. Mr. Pato stated that the county is following in the steps of City of Albuquerque and the city has been in this for over a year. Commissioner Carlberg asked of the cause of the problem has been resolved. Mr. Pato stated that it's his understanding that it has not yet been resolved.

Commissioner Hyder moved for approval. Seconded by Commissioner Saiz. Roll call vote. Commissioner Hyder voted yes. Commissioner Saiz voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0. (See Exhibit F)

PUBLIC COMMENT:

None

EXECUTIVE SESSION:

Pursuant to Section 10-15-1 (H) (2) (5) 10-7-E-17 (8) the following matters may be discussed in closed session: a) Personnel; b) Pending or threatened litigation/administrative adjudicatory deliberation: *Belen School Board v. Valencia County*; c) real property; d) other specific limited topics that are allowed or authorized under the stated statute.

Mr. Nance stated that what was to be discussed is limited to what was presented on the agenda for executive session.

Commissioner Hyder moved to go into executive session. Seconded by Commissioner Saiz. Roll call vote. Commissioner Hyder voted yes. Commissioner Saiz voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

Commissioner Hyder moved to return to regular session. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Hyder voted yes. Commissioner Saiz voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

Mr. Nance stated that the matters discussed in executive session were limited to those in the motion for closure and no final action was taken.

Commissioner Saiz moved to accept that summary as stated by Mr. Nance. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Hyder voted yes. Commissioner Saiz voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0.

NEXT COMMISSION MEETING:

July 17, 2019- Public Hearing/Business Meeting @ 5:00 P.M.
Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031

August 7, 2019- Business Meeting @ 5:00 P.M.
Valencia County Commissioner Chambers, 444 Luna Ave., Los Lunas, NM 87031

Mr. Monette stated that there will also be a special meeting on July 29th at 12:30 P.M. Chairman Aragon wished everyone and their families a safe and happy 4th of July.

11) Adjournment

Commissioner Hyder moved for adjournment. Seconded by Commissioner Carlberg. Roll call vote. Commissioner Hyder voted yes. Commissioner Saiz voted yes. Commissioner Carlberg voted yes. Chairman Aragon voted yes. Motion carried 4-0. **TIME: 6:14 P.M.**

NOTE: All proposals, documents, items, etc., pertaining to items on the agenda of the July 3, 2019 Business Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.

VALENCIA COUNTY BOARD OF COMMISSIONERS

- JHONATHAN ARAGON, CHAIRMAN**
- DAVID CARLBERG, VICE-CHAIR**
- DAVID A. HYDER, MEMBER**
- CHARLES D. EATON, MEMBER**
- GERARD SAIZ, MEMBER**

ATTEST:

PEGGY CARABAJAL, COUNTY CLERK

DATE



**VALENCIA COUNTY
DETENTION DEPARTMENT**
436 Courthouse Road
Los Lunas, New Mexico 87031



Joe Chavez, Warden
Jesus Heredia, Deputy Warden
Randy Gutierrez, Chief of Security

July 1, 2019

Danny Monette
County Manager

REF: Detention facility Detainee Count

Mr. Monette below is the beginning counts for Monday June 25, and July 1, 2019.

In House: 183 - 151

Males: 151 - 127

Females: 33 - 25

Out of County: 01 - 01

Males: 01 - 01

Females: 00 - 00

Sandoval: 00 - 00

Socorro: 00 - 00

(CNMCF) Prison: 01 - 01

MDC: 00 - 00

Total VCDC population count: 184 - 152

Respectfully Submitted


Joe Chavez, Warden
Valencia County Detention Center



VALENCIA COUNTY
DETENTION DEPARTMENT
436 Courthouse Road
Los Lunas, New Mexico 87031



Joe Chavez, Warden
Jesus Heredia, Deputy Warden
Randy Gutierrez, Chief of Security

July 8, 2019

Danny Monette
County Manager

REF: Detention facility Detainee Count

Mr. Monette below is the beginning counts for Monday July 1, and July 8, 2019.

In House: 151 - 171

Males: 127 - 146

Females: 25 – 26

Out of County: 01 - 01

Males: 01 - 01

Females: 00 - 00

Sandoval: 00 - 00

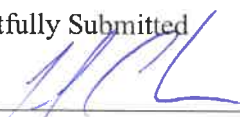
Socorro: 00 - 00

(CNMCF) Prison: 01 – 01

MDC: 00 - 00

Total VCDC population count: 152 – 171

Respectfully Submitted



Joe Chavez, Warden
Valencia County Detention Center



**VALENCIA COUNTY
Board of County Commissioners
Agenda Request Form**



Commission Sponsor: County Manager for Regular County Business

Department Head:

Individual Making Request: Laura Bittner

Presentation at Meeting on: July 17, 2019

Date Submitted: May 20, 2019

Title of Request: Valencia County Cooperative Extension Service quarterly report

Action Requested of Commission:

Valencia County Cooperative Extension Service quarterly report.

Information Background and Rationale:

To provide Valencia County Commissioners with an update on the activities/programs/services of the Valencia County Cooperative Extension Service

What is the Financial Impact of this Request:

This update creates no financial impact to Valencia County. (*Loretta Trujillo*)

Legal:

The Cooperative Extension Service (CES) has existed in New Mexico since 1915, when funds were appropriated to provide a partnership among the counties of New Mexico, the Land Grant University (New Mexico State University), and the United States Department of Agriculture. This historical agreement was constituted through the Congressional Smith-Lever Act of 1914 and Public Law 83 in 1953. The purpose of the partnership is to transmit practical information produced by university research centers to the public. The goal is to help people identify and solve problems for a better quality of life. Funding for Cooperative Extension Service comes from county, state and federal sources. In each county, the BOCC may appropriate funds for the purpose of maintaining cooperative extension work (§76-2-4 NMSA). Programs are developed at the local level to meet the needs of county residents. A core staff of specialists is also available at the state extension office to support county needs. It is appropriate for the Board to receive an updated report from the CES in order to know the status of the County funded program. (*Adren Nance*)

Finance:

This update creates no financial impact to Valencia County. (*Loretta Trujillo*)

Purchasing:

☒ Not Applicable – Agenda Item Does Not Include the Purchase Goods and/or Services
(*Rustin Porter*)

☐ Procurement Complete as Described Below:



VALENCIA COUNTY
Board of County Commissioners
Agenda Request Form



Commission Sponsor: County Manager for Regular County Business

Department Head: Peggy Carabajal

Individual Making Request: Peggy Carabajal

Presentation at Meeting on: July 17, 2019

Date Submitted: July 8, 2019

Title of Request: Transfer of Ownership and Change of Location of Dispenser Liquor License

Action Requested of Commission: Consideration of transfer of ownership and change of location of dispenser liquor license.

Information Background and Rationale: The Director of Alcohol and Gaming has reviewed the referenced application and granted preliminary approval. The Board of County Commissioners will then approve or disapprove the liquor license application. All publications and notices to the newspaper and applicant have been met.

What is the Financial Impact of this Request:

Not applicable (*Loretta Trujillo*)

Legal:

NMSA 1978, Section 60-6B-4 (2015) provides the applicable law for local body approval or disapproval of liquor licenses. Section F provides that "The governing body may disapprove the issuance or transfer of the license if: (1) the proposed location is within an area where the sale of alcoholic beverages is prohibited by the laws of New Mexico; (2) the issuance or transfer would be in violation of a zoning or other ordinance of the governing body; or (3) the issuance or transfer would be detrimental to the public health, safety or morals of the residents of the local option district." These are the only factors that may be utilized to deny the license otherwise the application should be approved. (*Adren Nance*)

Finance:

Not applicable (*Loretta Trujillo*)

Purchasing:

☐ Any purchases that may result from these funds in the future shall adhere to the VC Purchasing Policy Limits and the NM State Procurement Code.

☒ Not Applicable – Agenda Item Does Not Include the Purchase of Goods and/or Services (***Rustin Porter***)

☐ Procurement Complete as Described Below:



**VALENCIA COUNTY
Board of County Commissioners
Agenda Request Form**



Department Head: Orlando Montoya
Individual Making Request: Maria Eugenia Garcia
Presentation at Meeting on: July 17, 2019
Date Submitted: July 11, 2019

Title of Request: Indigent Report

Action Requested of Commission:

Consideration of Indigent Report - includes medical claims and appeals; adult detention medical services contract

Information Background and Rationale:

Indigent report with **22** medical claims; **3** medical appeals; and July adult detention center medical services contract payment

What is the Financial Impact of this Request:

Medical claims and medical services contract are budgeted items and recommended for approval

Legal:

n/a

Finance:

These are budgeted expenses from the indigent fund (Loretta Trujillo, Finance Director)

Purchasing:

- ☒ Not Applicable – Agenda Item Does Not Include the Purchase Goods and/or Services
☐ Procurement Complete as Described Below:



Valencia County
HCAP and Multi-Line Insurance Services
444 Luna Avenue ♦ P.O. Box 1119
Los Lunas, New Mexico 87031
Office: 505.866.2016 ♦ Fax: 505.866.3366
Maria.garcia@co.valencia.nm.us

July 17, 2019

The following is the summary of activity for the month of July.

Summary:

*21 claims were submitted by individuals of the public in the amount of **\$5,918.64**
of which **\$4,209.19** is being submitted for consideration.

*4 claims were submitted by individuals of the detention center in the amount of **\$15,028.39**
of which **\$2,462.63** is being submitted for consideration.

3 appeals in the amount of - **\$1,047.44**

365 days (1) \$287.69

Household Income (1) \$265.00

Max (1) \$494.75

*25 total claims were submitted –in the amount of **\$7,719.26** for consideration.

* July 2019, CorrHealth, Detention Center medical contract payment is **\$13,882.00**

*Total amount for consideration from the Indigent Fund: **\$21,601.26**

*Indigent Fund Balance Sheet Surplus (as of July 11, 2019): **\$212,026.79**

Jhonathan Aragon, Chair, District V ♦ David Carlberg, Vice-Chair, District II ♦
Gerard Saiz, District I ♦ David Hyder, District III ♦ Charles Eaton, District IV
Daniel Monette, County Manager

Indigent #	Service Provider	Provider Acct #	Date of Service	Med Procedure	Amount Billed	Amount Approved	Amount Denied	Reason for Denial	Appeal Amount	#
15499	Albuquerque VA Medical Center	501-0000-0002-91093	5/21/2019	Pharmacy	\$ 32.94	\$ 32.94	\$ -	contract w/o	\$ -	p 1
15579	American Medical Response SW	3071901400400	3/28/2019	Broken nose	\$ 1,228.29	\$ 92.71	\$ 1,135.58	contract w/o	\$ -	dc 2
15716	American Medical Response SW	307-190124444-00	3/19/2019	Emergency	\$ 265.00	\$ -	\$ 265.00	household income	\$ 265.00	p 3
15442	Dr. Cecil Sandoval DDDS	19836	1/8/19-6/27/19	Dental	\$ 590.00	\$ 590.00	\$ -	contract w/o	\$ -	p 4
15270	First Choice Comm Healthcare	FCH10122245	7/9/2019	Dental	\$ 40.00	\$ 40.00	\$ -	contract w/o	\$ -	p 5
15270	First Choice Comm Healthcare	FCH10122245	8/1/18-10/10/18	Office Visit	\$ 341.08	\$ 341.08	\$ -	contract w/o	\$ -	p 6
15429	First Choice Comm Healthcare	00058075	6/26/2019	Dental	\$ 30.00	\$ 30.00	\$ -	contract w/o	\$ -	p 7
15530	First Choice Comm Healthcare	FCH10099987	4/2/19-6/2/19	Office Visit	\$ 524.04	\$ 524.04	\$ -	contract w/o	\$ -	p 8
15193	Kim Owens	Terrazas	4/3/19-6/19/19	Therapeutic Exe	\$ 300.00	\$ 300.00	\$ -	contract w/o	\$ -	p 9
15456	New Mexico Orthopaedic Associates PC	2187671	12/27/18-4/15/19	Radiologic Exam	\$ 344.97	\$ 344.97	\$ -	contract w/o	\$ -	p 10
15717	Romero Funeral Home	DONALD R. STUNTZ	3/13/2019	Cremation	\$ 155.00	\$ 155.00	\$ -	contract w/o	\$ -	p 11
15528	Share N' Care Pharmacy	JEAN CANAMAR	6/12/2019	Prescriptions	\$ 430.42	\$ 430.42	\$ -	contract w/o	\$ -	p 12
15530	Tricare	318146989	6/6/2019	Laboratory	\$ 490.00	\$ 490.00	\$ -	contract w/o	\$ -	p 13
15261	Tricare	31414669	2/1/2019	Laboratory	\$ 490.00	\$ 490.00	\$ -	contract w/o	\$ -	p 14
15690	UNM Health Sciences	5423442500101	2/26/2019	Hernia Repair	\$ 114.00	\$ 28.50	\$ 85.50	contract w/o	\$ -	dc 15
15708	UNM Health Sciences	S442381800202	4/26/19-4/29/19	Emergency	\$ 11,707.10	\$ 2,341.42	\$ 9,365.68	contract w/o	\$ -	dc 16
15462	UNM Hospitals	50466341	9/17/2018	Emergency	\$ 20.00	\$ 5.00	\$ 15.00	contract w/o	\$ -	p 17
15259	UNM Hospitals	40305179	2/8/2019	Ultrasound	\$ 402.50	\$ 59.50	\$ 343.00	contract w/o	\$ -	p 18
15684	UNM Medical Group	5496430	2/5/2019-2/7/19	Alcohol Withdraw	\$ 1,979.00	\$ -	\$ 494.45	max	\$ 494.75	dc 19
15462	UNM Medical Group	4756250	8/2/2018	x-ray	\$ 15.40	\$ 3.85	\$ 11.55	contract w/o	\$ -	p 20
15462	UNM Medical Group	4756250	9/17/2018	Emergency	\$ 301.00	\$ 75.25	\$ 225.75	contract w/o	\$ -	p 21
15462	UNM Medical Group	4756250	9/17/2018	Exam	\$ 22.00	\$ 5.50	\$ 16.50	contract w/o	\$ -	p 22
15259	UNM Medical Group	4567010	9/21/18-2/8/2019	Ultrasound	\$ 363.30	\$ 90.82	\$ 272.48	contract w/o	\$ -	p 23
15259	UNM Medical Group	4567010	9/21/18-2/8/2019	Ultrasound	\$ 363.30	\$ 90.82	\$ 272.48	contract w/o	\$ -	p 24
15270	Valle del Sol of NM	90837	2/17/2017-9/15/17	Office Visit	\$ 287.69	\$ -	\$ 287.69	365 days	\$ 287.69	p 25
					\$ 20,947.03	\$ 6,671.82	\$ 12,790.66			
										\$ 1,047.44

Public & Detention Center Claims:			Total		Total to Pay:
DC	Public		Total		
# of claims	P- 21		Total Claims - 25		
Billed \$	15,028.39	\$	5,918.64		\$ 20,947.03
Approved \$	2,462.63	\$	4,209.19		\$ 6,671.82
Appeals (365 days, Household Income, Max)	494.75	\$	552.69		\$ 1,047.44
					\$ 7,719.26



Valencia County Commission Meeting: July 17, 2019

Jhonathan Aragon, Chair, Dist V

David Carlberg, Vice-Chair, Dist II

Gerard Saiz, District I

David A. Hyder, Commissioner, Dist III

Charles D. Eaton, Commissioner, Dist IV

Commission Approved for Payment from Indigent Fund is:

a.	Medical Claims	\$	6,671.82
b.	Appeals	\$	1,047.44
c.	Medical Services Contract	(July) \$	13,882.00
Total		\$	21,601.26

Approved by the Valencia County Indigent Fund Board at Regular Business Meeting Dated July 17, 2019

Jhonathan Aragon, Chair, District V

David Carlberg, Commissioner, District II

Gerard Saiz, Commissioner, District I

David A. Hyder, Commissioner, District III

Charles D. Eaton, Vice Chair, District IV

Attested by: _____

Peggy Carabajal, Valencia County Clerk



VALENCIA COUNTY
Board of County Commissioners
Agenda Request Form



Commission Sponsor: County Manager for Regular County Business

Department Head: Peggy Carabajal

Individual Making Request: Peggy Carabajal

Presentation at Meeting on: July 17, 2019

Date Submitted: July 8, 2019

Title of Request: Transfer of Ownership and Change of Location of Dispenser Liquor License

Action Requested of Commission: Approval of transfer of ownership and change of location of dispenser liquor license.

Information Background and Rationale: The Director of Alcohol and Gaming has reviewed the referenced application and granted preliminary approval. The Board of County Commissioners will then approve or disapprove the liquor license application. All publications and notices to the newspaper and applicant have been met.

What is the Financial Impact of this Request:

Not applicable (*Loretta Trujillo*)

Legal:

NMSA 1978, Section 60-6B-4 (2015) provides the applicable law for local body approval or disapproval of liquor licenses. Section F provides that "The governing body may disapprove the issuance or transfer of the license if: (1) the proposed location is within an area where the sale of alcoholic beverages is prohibited by the laws of New Mexico; (2) the issuance or transfer would be in violation of a zoning or other ordinance of the governing body; or (3) the issuance or transfer would be detrimental to the public health, safety or morals of the residents of the local option district." These are the only factors that may be utilized to deny the license otherwise the application should be approved. (*Adren Nance*)

Finance:

Not applicable (*Loretta Trujillo*)

Purchasing:

- ☐ Any purchases that may result from these funds in the future shall adhere to the VC Purchasing Policy Limits and the NM State Procurement Code.
- ☒ Not Applicable – Agenda Item Does Not Include the Purchase of Goods and/or Services (*Rustin Porter*)
- ☐ Procurement Complete as Described Below:



**New Mexico Regulation and Licensing Department
ALCOHOL AND GAMING DIVISION**

PO Box 25101 • Santa Fe, New Mexico 87504-5101
Phone (505) 476-4875 • Fax (505) 476-4595 • www.rld.state.nm.us/alcoholandgaming

Michelle Lujan Grisham
Governor

Marguerite Salazar
Superintendent

Claudia Armijo
Deputy Superintendent

Daniel Rubin
General Counsel

Andrew Vallejos
Director

May 29, 2019

Certified Mail No.: 9171 9690 0935 0155 1537 19

Valencia County

Clerk: Peggy Carabajal (R)

P. O. Box 969 (Physical: 444 Luna Avenue)

Los Lunas, NM 87031

Re: Lic. No. /Appl. No.:	License No. 5525 Application No. 1099754
Name of Applicant:	Dennis V. Chaves, LLC
Doing Business As:	Dennis Chavez, LLC
Proposed Location:	3091 St. Highway 6, Laguna, NM 87031

Greetings:

The Director of the Alcohol and Gaming Division has reviewed the referenced Application and granted **Preliminary Approval**. It is being forwarded to you for Local Option District approval or disapproval of the Liquor License Application.

While the law states that “within forty-five (45) days after receipt of a Notice from the Alcohol and Gaming Division, the governing body shall hold a Public Hearing in the question of whether the department should approve the proposed issuance or transfer”, we recognize the potential for conflict between the requirement for publication of 30 day notice and the 45 day hearing requirement. Should the Local Governing Body be unable to meet one of these requirements, please send a Request for Waiver/Extension by email to the assigned AGD Hearing Officer listed on page 2.

Notice of the Public Hearing required by the Liquor Control Act shall be given by the governing body by publishing a notice of the date, time, and place of the hearing twice during the 30 days prior to the hearing in a newspaper of general circulation within the territorial limits of the governing body. **The first notice must be published at least thirty (30) days before the hearing. Both publications must occur before a hearing can be conducted.** The notice shall include:

- (A) Name and address of the Applicant/Licensee;
- (B) The action proposed to be taken by the Alcohol & Gaming Division;
- (C) The location of the licensed premises.

In addition, if the Local Option District has a website, the Notice shall also be published on the website.

The governing body is required to send notice by certified mail to the Applicant of the date, time, and place of the Public Hearing. The governing body may designate a Hearing Officer to conduct the hearing. **A record shall be made of the hearing.**

THE APPLICANT IS SEEKING A TRANSFER OF OWNERSHIP AND CHANGE OF LOCATION OF DISPENSER LIQUOR LICENSE NO. 5525 WITH ON PREMISES CONSUMPTION AND PACKAGE SALES.

RECEIVED

JUN 05 2019

VALENCIA COUNTY CLERK

Alcohol and Gaming Division
(505) 476-4875

Boards and Commissions
Division
(505) 476-4600

Construction Industries Division
(505) 476-4700

Financial Institutions Division
(505) 476-4885

Manufactured Housing Division
(505) 476-4770

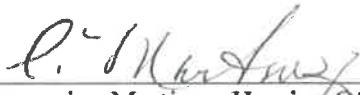
Securities Division
(505) 476-4580

Administrative Services Division
(505) 476-4800

Within thirty (30) days after the Public Hearing, the governing body shall notify the Alcohol and Gaming Division of their decision to approve or disapprove the issuance or transfer of the license by signing the enclosed original Page 1 of the Application. The original Page 1 of the Application must be returned together with the notices of publication. If the Governing Body fails to either approve or disapprove the issuance or transfer of the license within thirty days after the Public Hearing, the Director may issue the license.

If the Governing Body disapproves the issuance or transfer of the license, it shall notify the Alcohol and Gaming Division within thirty (30) days setting forth the reasons for the disapproval. A copy of the Minutes of the Public Hearing shall be submitted to the Alcohol and Gaming Division with the Notice of Disapproval (*Page 1 of the Application, noting disapproval*).

Respectfully,



Charmaine Martinez, Hearing Officer
New Mexico Regulation & Licensing Dept. | Alcohol & Gaming Division
Phone: (505) 476-4804 Fax: (505) 476-4595
Email: charmaine.martinez2@state.nm.us

Enclosures:

1. Original Page 1 of the Application (*must be signed and returned w/notices of publication*)
2. Copy of Page 2 of the Application
3. Copy of Zoning Statement



New Mexico Regulation and Licensing Department | Alcohol and Gaming Division

PO Box 25101 Santa Fe, NM 87504-5101 | Phone: (505) 476-4875 Fax: (505) 476-4595

RECEIVED
Page 1
Revised 5/16
JUN 26 2018

AGD USE ONLY: Payment| Application Fee \$ 200 Received on: 6-6-18 Receipt No. 2098148
Application Number: 1099784 Local Option District: ALCOHOL & GAMING DIVISION

TRANSFER OF DISPENSER-TYPE LIQUOR LICENSE APPLICATION

\$200.00 Application Fee, non-refundable.

License No. 5525 Type of License: FULL SERVICE - RURAL

Check appropriate boxes:

Application is for: ☒ Transfer of Ownership ☒ Transfer of Ownership and Location ☐ Transfer of Location Only

Record Owner of Existing License: Harriet Marmore

Current D/B/A Name: #0125 Central Ave. NW, Albuquerque, NM 87114 Wild Horse Mesa

Current Premises Address: 2226 West Highway 6, Los Lunas, NM 87031 Bar

Current LOD: Valencia County Is License moving out of Local Option District? ☐ Yes ☒ No

APPLICANT IS: ☐ Individual ☒ Limited Liability Company ☐ Corporation ☐ Partnership (General/Limited)

NAME of Individual/Company: ADDRESS (including city, state, zip)

Dennis V. Chavez, LLC

14 Dailes Road, Los Lunas, NM 87031

D/B/A Name to be used: Dennis Chavez LLC Business Phone #: (505) 362-7117

Email Address (required): swlivestock@aol.com

Physical location where license is to be used: (Include Street # / Highway # / State Road, City, State, and Zip Code)

☒ Tract A, Z acres 2008 Revision, Valencia County, NM 87031

3091 St Highway 6, Revision Laguna 87026 county of: Valencia

Mailing Address: 14 Dailes Road, Los Lunas, NM 87031

Are alcoholic beverages currently being dispensed at the proposed location? ☐ Yes ☒ No If Yes, License #/ Type:

Agent/Contact Person: Dennis Chavez, Linda Latta Phone#: 505-362-7117 Email: lar451001@charter.com

I, (print name) Dennis V. Chavez, as (title) Owner

being first duly sworn upon oath deposes and says: that he/she is the applicant or is authorized by the applicant to make this application; that he/she has read the same; knows the contents therein contained are true. Applicant(s) agree(s) that if any statements or representations herein are found to be false, the Director may refuse to issue or renew the license or may cause the license to be revoked at any time.

Sign before a Notary Public:

Signature of Applicant: [Signature] Date: 6/18/18

NOTARY PUBLIC USE ONLY: (State of New Mexico, County of Valencia)

SUBSCRIBED AND SWORN TO before me this 18th day of June, 2018

By: Brittany Arneson Notary Public: Brittany Arneson

My Commission Expires: 3/22/22



FOR LOCAL OPTION DISTRICT USE ONLY: Local Governing Body of:

Public Hearing held on 20 Check one: ☐ Approved ☐ Disapproved

Signature and Title of City/County Official: _____

FOR ALCOHOL AND GAMING DIVISION USE ONLY: ☐ Approved ☐ Disapproved

Signed by Director: _____ Date: _____



JUN 26 2018

PREMISES LOCATION, OWNERSHIP, AND DESCRIPTION

NMSA §60-6B-10

1. The land and building which is proposed to be the licensed premises is: (check one)

☒ Owned by Applicant, copy of deed/document attached

☒ Leased by Applicant, copy of lease/document attached

☐ Other (provide details): _____

2. If the land and building are not owned by Applicant, indicate the following:

A. Owner(s): Dennis Chavez & Tamara Alamosa

B. Date and Term of Lease: June 26th, 2018

3. Premises location is Zoned (example C-1, see Zoning Statement): _____

☒ Zoning Statement attached, which must be obtained from the Local Government, listing the proposed location by address, Type of Zone, state whether alcoholic beverages are allowed at proposed location, and if applicable, whether packaged sales, patio service and/or manufacturing is allowable. If there is no zoning in the proposed location, attach Statement from the local government, indicating there is no zoning.

4. Distance* from nearest Church: (Property line of church to closest point of licensed premises—shortest distance)

Name of Church: Mission San Jose Miles/feet: 26 miles

Address/location of Church: Laguna Pueblo, NM

5. Distance* from nearest School: (Property line of school to closest point of licensed premises—shortest distance)

Name of School: Laguna Elementary Miles/feet: 26 miles

Address/location of School: Laguna Pueblo, NM

6. Distance from military installation *(Property line of military installation to closest point of licensed premises—shortest distance.)

Name of Military Installation, circle one: Kirtland Air Force Base (Albuquerque), White Sands Missile Range (Las Cruces),
Miles: 56 miles Holloman Air Force Base (Alamogordo), Cannon Air Force Base (Clovis)

7. Attach Detailed Floor Plan, must include the Total Square Footage of premises; List nearest cross street; Show which direction is North; Show each level (floor) where alcoholic beverages will be sold or consumed, exterior walls, doors, and interior walls; Patio Area with type of barrier used; Highlight Bonded Areas. The floor plan should be no larger than 8½ x 11 inches and **must be labeled** with designated areas highlighted, which will reflect the proposed Licensed Premises.

8. Type of Operation: ☐ Hotel ☒ Lounge ☒ Package Grocery ☐ Restaurant ☐ Racetrack

☐ Small Brewer ☐ Craft Distiller ☐ Winery ☐ Wholesaler

☐ Other (specify): Convenience Store

*NOTE: If the distance is beyond 300 feet, but less than 400 feet, a Registered Engineer or Licensed Surveyor must complete a Survey Certificate showing the exact distance.



Valencia County Community Development Department
Planning & Zoning Office
444 Luna Avenue • P.O. Box 1119 Los Lunas, NM 87031
Phone (505) 866-2050 • Fax (505) 866-2424
www.co.valencia.nm.us

April 12, 2019

KEEP THIS LETTER

CASE NUMBER(s) ZC #2018-081, 082

An application for a Zone Change was considered at a public hearing of the Valencia County Planning & Zoning Commission on **Tuesday August 28, 2018**. The following decision was made:

Be it resolved that **ZC #2018-081, 082**, a request for a zone change from Rural Residential 1 (RR-1) to Community Commercial (C-2), containing approximately 7.58 acres, **BE RECOMMENDED FOR APPROVAL BY A VOTE OF 4-0** by the Valencia County Planning & Zoning Commission.

Pursuant to §154.077 (I) Promptly after service of the P&Z's written recommendation, the Department shall schedule a public hearing before the Commission, or hearing officer as may be requested by the Commission. The record and recommendation from the P&Z on the matter shall be transmitted to the Commission at or prior to the Commission's public hearing, and shall be make a part of the Commission's record on the matter.

The Valencia County Board of County Commissioners then held a public hearing on **September 19, 2018**. A final vote by the BOCC was held on **October 4, 2018**. The following decision was made:

Be it resolved that **ZC #2018-081, 082**, a request for a zone change from Rural Residential 1 (RR-1) to Community Commercial (C-2), containing approximately 7.58 acres, **BE APPROVED BY A VOTE OF 5-0** by the Valencia County Board of County Commissioners.

- **ZC #2018-081, 082 Dennis Chavez and Tamara J. Arneson request a Zone Change from Rural Residential 1 (RR-1) to Community Commercial 2 (C-2) at Tract A (2.00 ac) and Tract B (5.58 ac), total 7.58 ac, Land of Highland Meadows Estates, LLC and D. Randy Baker and Denise Baker, Section 5, Township 8 North, Range 3 West; Zoned Rural Residential 1 (RR-1). Located in District 1, Commissioner Cole.**

This new zoning to Community Commercial (C-2) allows for a liquor license to be associated with the property.

If you have any questions or require additional information regarding this request, or require special assistance, please feel free to contact the Valencia County Planning Office at (505) 866-2050.

Respectfully

A handwritten signature in black ink, appearing to read "Gabriel Luna".
Gabriel Luna
Land Use Planner/Rural Addressor

Jhonathan Aragon, Chair-District V Charles D. Eaton, Vice-Chair-District IV ♦
Helen Y. Cole-District I ♦ David Carlberg-District II ♦ David A. Hyder-District III

**VALENCIA COUNTY BOARD OF COUNTY COMMISSIONERS
LOS LUNAS, NEW MEXICO
LEGAL NOTICE**

The Valencia County Board of Commissioners will hold a Public Hearing at the regular scheduled Public Hearing Meeting to be held on Wednesday, July 17, 2019 at the Valencia County Commission Meeting Room, 444 Luna Avenue, Los Lunas, New Mexico. The meeting is scheduled at 5:00 PM. A decision will be made at the Regular Business Meeting on Wednesday, August 7, 2019 at 5:00 PM.

THE APPLICANT IS SEEKING A TRANSFER OF OWNERSHIP AND CHANGE OF LOCATION OF DISPENSER LIQUOR LICENSE NO. 5525 WITH ON PREMISES CONSUMPTION AND PACKAGE SALES

The purpose of this hearing is to consider the request to transfer the ownership and change of location of dispenser liquor license No. 5525 with on premises consumption and package sales.

"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Valencia County Manager's Office at the Valencia County Courthouse, Los Lunas New Mexico, (505) 866-2014 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Valencia County Manager's Office at (505-866-2014 if a summary or other type of accessible format is needed."

For copies of the proposed agenda, please visit the county website at www.co.valencia.nm.us or by calling (505) 866-2014 at least 24 hours to the meeting.

Publishing Dates: June 20, 2019
June 27, 2019



Valencia County Clerk

Peggy Carabajal

Aurora D. Chavez, Chief Deputy

June 6, 2019

CERTIFIED MAIL NO: 7017 3380 0001 0244 5917

Dennis V. Chavez, LLC
14 Dailes Road
Los Lunas, NM 87031
Proposed Location: 3019 St. Highway 6, Laguna, NM 87026

Dear Mr. Chavez,

Enclosed is the proposed schedule sent to the News Bulletin for publication on your License No. 5525/Application No. 1000754 requesting a transfer of ownership and change of location of dispenser liquor license No. 5525 with on premises consumption and package sales.

Proposed publish dates are June 20, 2019 and June 27, 2019 in the Valencia News-Bulletin.

The scheduled Public Hearing meeting is set for July 17, 2019 at the Valencia County Courthouse Commission Room 444 Luna Avenue Los Lunas, New Mexico at 5:00 PM.

A decision will be made at the proposed Regular Business Meeting on Wednesday, August 7, 2019 starting at 5:00 PM to be held at the Valencia County Courthouse Commission Room 444 Luna Avenue Los Lunas, New Mexico.

The meeting dates are subject to change as the Commissioners set their meeting dates and times at the first Regular Business Meeting in January of the New Year. Please call if you have any questions and to check if meeting dates are confirmed.

Please feel free to contact me at (505) 866-2075 or email peggy.carabajal@co.valencia.nm.us. Thank you.

Respectfully,

A handwritten signature in black ink, appearing to read "Peggy Carabajal", written over a horizontal line.

Peggy Carabajal
Valencia County Clerk

VALENCIA COUNTY News-Bulletin

For Inquiries Please Call: (505) 864-4472

Ad Proof/Order Confirmation

Account Number
1002608

Ad Order Number
0001451522

VALENCIA COUNTY GOV.
P.O. BOX 1119
LOS LUNAS, NM 87031 USA

Ordered By	Aurora Dolores Chavez	Customer Phone	5058662030	Joint Ad #	
Customer Email	angie.womack@co.valencia.nm	PO Number	P19-02108		
Ad Cost	\$123.12	Sales Rep	dklaus		
Tax Amount	\$10.23	Order Taker	dklaus		
Total Amount	\$133.35	Payment Method	Credit Card		
Amount Due	\$133.35	Payment Amount	\$0.00		
Affidavits	0				

Product News Bulletin
Ad Number 0001451522-01
Ad Type 0 Legal Liner
Ad Size 1 X 101 li
Color

Pick Up

Placement
Classification
Sort Text

0Legal Notices
0Government
VALENCIACOUNTYBOARD OFC
OUNTYCOMMISSIONERSLOSL
UNASNEWMEXICOLEGALNOTI
CETHEVALENCIACOUNTYBOA
RDOFCOMMISSIONERSWILLH
OLDAPUBLICHEARINGATT

Run Date
06/20/2019
06/20/2019
06/27/2019

WYSIWYG Content

VALENCIA COUNTY
BOARD OF COUNTY
COMMISSIONERS
LOS LUNAS, NEW MEXICO

LEGAL NOTICE

The Valencia County Board of Commissioners will hold a Public Hearing at the regular scheduled Public Hearing Meeting to be held on Wednesday, July 17, 2019 at the Valencia County Commission Meeting Room, 444 Luna Avenue, Los Lunas, New Mexico. The meeting is scheduled at 5:00 PM. A decision will be made at the Regular Business Meeting on Wednesday, August 7, 2019 at 5:00 PM.

THE APPLICANT IS SEEKING A TRANSFER OF OWNERSHIP AND CHANGE OF LOCATION OF DISPENSER LIQUOR LICENSE NO. 5525 WITH ON PREMISES CONSUMPTION AND PACKAGE SALES

The purpose of this hearing is to consider the request to transfer the ownership and change of location of dispenser liquor license No. 5525 with on premises consumption and package sales.

"If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Valencia County Manager's Office at the Valencia County Courthouse, Los Lunas New Mexico, (505) 866-2014 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Valencia County Manager's Office at (505-866-2014 if a summary or other type of accessible format is needed."

For copies of the proposed agenda, please visit the county website at www.co.valencia.nm.us or by calling (SOS) 866-2014 at least 24 hours to the meeting.

Published in the Valencia County News-Bulletin on June 20 & 27, 2019.



**VALENCIA COUNTY
Board of County Commissioners
Agenda Request Form**



Commission Sponsor: David Hyder

Department Head: Danny Monette

Individual Making Request: Per Commission Direction

Presentation: July 17, 2019

Date Submitted: July 3, 2019

Title of Request: Repealing and Replacing Resolution 2019-09: Public Participation at Valencia County Commission Meetings

Action Requested of Commission:

Approval of Resolution 2019-____: Repealing and Replacing Resolution 2019-09: Public Participation at Valencia County Commission Meetings

Information Background and Rationale:

The Valencia County Board of Commissioners adopted resolution 2019-09 on January 2, 2019 setting forth the Public Participation Rules for the Board's meetings; nevertheless the Board has determined that it is in the best interest of the County to repeal and replace Resolution 2019-09 in order to change the placement of public comment on the agenda to maximize public participation.

What is the Financial Impact of this Request:

Not applicable (*Loretta Trujillo*)

Legal:

The Board of County Commissioners has the authority to determine the rules of decorum for its meetings as long as such rules comply with the Open Meetings Act and the Constitution. The change to this resolution is limited in scope to moving the placement on the agenda from the end of the agenda to the beginning. (*Adren Nance*)

Finance:

Not applicable (*Loretta Trujillo*)

Purchasing:

☐ Any purchases that may result from these funds in the future shall adhere to the VC Purchasing Policy Limits and the NM State Procurement Code.

☒ Not Applicable – Agenda Item Does Not Include the Purchase of Goods and/or Services (*Rustin Porter*)

☐ Procurement Complete as Described Below:



**VALENCIA COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. 2019-**

**REPEALING AND REPLACING RESOLUTION 2019-09
PUBLIC PARTICIPATION AT VALENCIA COUNTY COMMISSION MEETINGS**

WHEREAS, the Valencia County Commission met upon notice of meeting duly published on July 17, 2019 at 5:00 P.M. in the Valencia County Administration Building, 444 Luna Avenue, Los Lunas, New Mexico 87031; and,

WHEREAS, the Valencia County Commission recognizes that public access to the proceedings and decision-making processes of the meetings of the Board of County Commissioners is crucial to the functioning of democracy; and

WHEREAS, the Valencia County Commission further recognizes that meetings held by the Commission to discuss public business, particularly when conducted with the public taxpayers' money, are the taxpayers' business; and

WHEREAS, the Valencia County Commission recognizes that, with limited exceptions, the Open Meetings Act generally prohibits a public body from conducting public business in secret or in closed meetings, and requires that such business be conducted by the public body acting as a whole at meetings open to all persons who wish to attend and listen; and

WHEREAS, Article 2 Section 17 of the New Mexico Constitution guarantees that "[e]very person may freely speak, write and publish his sentiments on all subjects, being responsible for the abuse of that right; and no law shall be passed to restrain or abridge the liberty of speech or of the press;" and,

WHEREAS, the Board of County Commissioners welcomes public comment at its regular meetings in order to encourage freedom of speech in the County and as a valued tool to communicate with its constituents even though the Courts have held that the New Mexico Open Meetings Act "[] does not require the commissioners to allow the public to speak at its meetings, but instead, only requires them to allow the public to attend and listen." *See, Mesa v. White*, 197 F.3d 1041, 1046 (10th Cir. 1999); and,

WHEREAS, the Board has traditionally reserved a public comment period as a designated public forum at a selected time during the Commission Meeting, a non-public forum held to manage the business of Valencia County Government; and,

WHEREAS, the Valencia County Commission must balance the desire to afford members of the public a full and complete opportunity to address the Commission with the Commission's need to conduct the people's business in an orderly and efficient manner; and,

WHEREAS, there is a need for the Commission to set content neutral rules for the public comment period that will allow individuals the ability to make their comments in a meeting environment that fosters respect for the time and views of all attendees, while also being narrowly tailored to promote orderly and efficient meetings of the Board; and,

WHEREAS, the Valencia County Board of Commissioners adopted resolution 2019-09 on January 2, 2019 setting forth the Public Participation Rules for the Board's meetings; nevertheless the Board has determined that it is in the best interest of the County to repeal and replace Resolution 2019-09 in order to change the placement of public comment on the agenda to maximize public participation.

NOW, THEREFORE, BE IT RESOLVED by the Valencia County Commission that each member of the public wishing to address the Commission shall be given an opportunity to address the Commission during the public comment period at regular meetings.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Board of County Commissioners adopts the following rules for its public comment period:

- I. So that freedom of speech is unrestricted:
 - A. Anyone will be allowed an opportunity to speak during the public comment period at the beginning of the Board's regular Commission meetings following the approval of the minutes.
 - B. Speakers may discuss any subject during the public comment period.
- II. In order to promote orderly efficient meetings respectful of everyone's time:
 - A. All individuals will be limited to a three (3) minute comment period.
 - B. No individual will be permitted to speak more than one (1) time; no rebuttals to the comments of others will be permitted.
 - C. The public comment period will be on the Commission's agenda just prior to Executive Session, or alternatively after the completion of all County business items.
 - D. Individuals desiring to speak during public comment must sign in on the public comment sign in sheet prior to the commencement of the public comment period.
 - E. Comments, applause and other interruptions from the audience are not allowed.
- III. In order to promote orderly meetings so that attendees feel safe and secure in their attendance:

- A. Threatening/abusive comments that disrupt the meeting will not be allowed.
- B. All speakers must address the Board of County Commissioners and speak from the podium.

NOW THEREFORE, BE IT FURTHER RESOLVED that this resolution does not in any way diminish the Chair's authority to conduct meetings consistent with the rules and powers granted to the Chair by virtue of this Board's adoption of Roberts Rules of Order or any special rules.

BE IT FURTHER RESOLVED THAT resolution 2019-09 is hereby repealed and replaced with the adoption of this resolution.

PASSED, APPROVED AND ADOPTED on this 17th day of July, 2019.

Jhonathan Aragon
Chair, District V

David Carlberg
Vice-Chair, District II

Gerard Saiz
Commissioner, District I

David A. Hyder
Commissioner, District III

Charles D. Eaton
Commissioner, District IV

Attest:

Peggy Carabajal
Valencia County Clerk

**VALENCIA COUNTY
BOARD OF COMMISSIONERS
ACCOUNTS PAYABLE AUTHORIZATION**

The attached computer printout(s) list all the checks issued by the Manager's Office covering disbursements (Excluding payroll related expenses) processed from JUNE 21, 2019 through JULY 09, 2019.

<u>Account Name:</u>	<u>From Ck #</u>	<u>To Ck #</u>	<u>Amount</u>
Operating Account	143939	144084	849,231.89
Operating Account (VOID)	144034	144042	0.00
Inmate Account	3719	3723	2,778.80
Commissary Account:	1098	1098	1,088.63
Revenue Bond Account:	0	0	0.00
TOTAL Accounts Payable:			\$ 853,099.32

All have been reviewed for:

- | | |
|---|--------------------------------------|
| 1. Appropriate documentation and approvals; | 2. Authorized budget appropriations; |
| 3. Compliance with New Mexico Statutes; and | 4. DFA Rules and Regulations. |

In recognition of the above, the Fiscal Office requests this action be officially recorded in the minutes of the regular county commission meeting before which body this matter came.

Recommended: _____

Loretta Trujillo, Finance Director

Done this 17TH day of JULY, 2019

VALENCIA COUNTY BOARD OF COMMISSIONERS

Jhonathan Aragon, Chair - District V

David Carlberg, Vice Chair - District II

Gerard Saiz, Commissioner - District I

David A. Hyder, Commissioner - District III

Charles Eaton, Commissioner - District IV

ATTEST:

Peggy Carabajal, County Clerk



Valencia County, NM

Check Report

By Check Number

Date Range: 06/26/2019 - 07/09/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
11962	AMERICAN FIRE PROTECTION GROUP INC.	06/26/2019	Regular	0	54,601.50	143941
12006	CREATIVE RECREATIONAL DESIGNS INC.	06/26/2019	Regular	0	5,469.56	143942
11005	RAYMOND A HERRERA	06/26/2019	Regular	0	46,490.63	143943
09469	TECTONIC ENGINEERING & SURVEYING CONSU	06/26/2019	Regular	0	17,000.00	143944
11565	UNIVERSAL WASTE SYSTEMS INC.	06/26/2019	Regular	0	2,446.01	143945
09129	4 RIVERS EQUIPMENT, LLC	06/28/2019	Regular	0	14,293.05	143946
10634	ADVANCED NETWORK MANAGEMENT INC.	06/28/2019	Regular	0	5,703.89	143947
3561	ALBUQUERQUE ASPHALT, INC.	06/28/2019	Regular	0	301,214.74	143948
430	ALBUQUERQUE PUBLISHING	06/28/2019	Regular	0	195.01	143949
22	ALL MOTOR PARTS & SUPPLY INC.	06/28/2019	Regular	0	4,501.98	143950
8198	AMERICAN MEDICAL RESPONSE AMBULANCE S	06/28/2019	Regular	0	714.68	143951
943	AMERI-PRIDE LINEN SERVICES	06/28/2019	Regular	0	812.48	143952
663	ARTESIA FIRE EQUIPMENT, INC.	06/28/2019	Regular	0	4,347.00	143953
08434	AURORA D CHAVEZ	06/28/2019	Regular	0	42.05	143954
1344	BERNALILLO COUNTY JUVENILE DET	06/28/2019	Regular	0	30,979.97	143955
09397	BOOT BARN	06/28/2019	Regular	0	100.00	143956
3636	BOUND TREE MEDICAL, LLC	06/28/2019	Regular	0	8.28	143957
7476	BRUCKNER TRUCK SALES INC	06/28/2019	Regular	0	355.50	143958
5396	CDW GOVERNMENT	06/28/2019	Regular	0	744.35	143959
10381	CECIL C SANDOVAL DDSCA	06/28/2019	Regular	0	320.80	143960
11345	CENTERPOINT ENERGY SERVICES, INC.	06/28/2019	Regular	0	2,068.66	143961
10393	CHARLES RICHARDS	06/28/2019	Regular	0	41.90	143962
156	CHARLIE'S PAINT AND BODY SHOP	06/28/2019	Regular	0	1,325.95	143963
5335	COMCAST CABLEVISION	06/28/2019	Regular	0	234.73	143964
143	CRAIG TIRE COMPANY, INC.	06/28/2019	Regular	0	1,466.05	143965
11392	CRESTLINE SPECIALTIES, INC	06/28/2019	Regular	0	3,291.54	143966
7514	CSK AUTOMOTIVE INC	06/28/2019	Regular	0	1,204.74	143967
10942	DANNY MONETTE	06/28/2019	Regular	0	70.24	143968
10019	DAVID ZILINK	06/28/2019	Regular	0	60.75	143969
11640	DUANA M DRASZKIEWICZ	06/28/2019	Regular	0	50.00	143970
10276	FIRST CHOICE COMMUNITY HEALTHCARE, INC	06/28/2019	Regular	0	379.70	143971
2314	GALLS INC.	06/28/2019	Regular	0	637.50	143972
10983	GARY MOORE	06/28/2019	Regular	0	258.90	143973
7759	GERALD CHAVEZ	06/28/2019	Regular	0	50.68	143974
12	GILBERT GARCIA & SON	06/28/2019	Regular	0	57.16	143975
7920	HIGH DESERT INDUSTRIAL SUPPLY	06/28/2019	Regular	0	999.98	143976
28	HODGES OIL COMPANY, INC.	06/28/2019	Regular	0	35,316.38	143977
11319	IPS TACTICAL LLC	06/28/2019	Regular	0	4,090.05	143978
7357	JAMES HARRIS	06/28/2019	Regular	0	1,000.00	143979
276	JOHNNY MOYA	06/28/2019	Regular	0	360.00	143980
12028	JOSE JESUS GARCIA RAMIRES	06/28/2019	Regular	0	1,618.13	143981
7875	JULIAN BARRAZA	06/28/2019	Regular	0	37.57	143982
09958	LEROY BACA	06/28/2019	Regular	0	50.00	143983
5005	LN CURTIS & SONS CORP	06/28/2019	Regular	0	3,295.00	143984
12053	LOS LUNAS TIGERS EAST FOOTBALL -SOPHMOF	06/28/2019	Regular	0	400.00	143985
10638	LOVELACE HEALTH SYSTEM, INC	06/28/2019	Regular	0	31.25	143986
11966	MARK A. AGUILAR	06/28/2019	Regular	0	50.00	143987
09125	MATTHEW MAEZ	06/28/2019	Regular	0	8,420.41	143988
460	MCT INDUSTRIES, INC.	06/28/2019	Regular	0	2,464.47	143989
10604	MICHAEL MCCARTNEY	06/28/2019	Regular	0	50.00	143990
6869	MILLER ENGINEERS INC.	06/28/2019	Regular	0	17,459.46	143991
10623	MOLZEN-CORBIN & ASSOCIATES, INC	06/28/2019	Regular	0	1,793.66	143992
6957	NANCE PATO & STOUT, LLC	06/28/2019	Regular	0	13,133.32	143993
7022	NAPA AUTO PARTS	06/28/2019	Regular	0	2,232.13	143994
1564	NED'S PIPE & STEEL LLC	06/28/2019	Regular	0	64.00	143995
11221	NEW DAWN HORIZONS INC.	06/28/2019	Regular	0	75.00	143996
10179	NEW MEXICO ORTHOPAEDIC ASSOCIATES, PC	06/28/2019	Regular	0	186.15	143997
11366	NEW MEXICO VETERANS AFFAIRS HEALTHCARI	06/28/2019	Regular	0	99.94	143998

5950	NEW MEXICO WATER SERVICE CO	06/28/2019	Regular	0	107.65	143999
82	NM ASSOCIATION OF COUNTIES	06/28/2019	Regular	0	200.00	144000
2090	NM COUNTY INSURANCE	06/28/2019	Regular	0	5,000.00	144001
12030	PAULA WILKINSON	06/28/2019	Regular	0	2,510.81	144002
6778	PEGGY CARABAJAL	06/28/2019	Regular	0	82.24	144003
08519	PERFORMANCE TOOL & EQUIPMENT	06/28/2019	Regular	0	2,995.09	144004
10850	PLATEAU TELECOMMUNICATIONS INCORPORA	06/28/2019	Regular	0	215.76	144005
12050	PLAYSOLUTIONS, INC	06/28/2019	Regular	0	8,195.69	144006
8129	PORTABLE MICROGRAPHICS	06/28/2019	Regular	0	342.99	144007
08347	PRESBYTERIAN PHYSICIANS BILLING	06/28/2019	Regular	0	61.50	144008
11444	R & R FLEET	06/28/2019	Regular	0	8,191.55	144009
1558	RAKS BUILDING SUPPLY, INC.	06/28/2019	Regular	0	450.02	144010
11249	REAL LOCKSMITHING LLC	06/28/2019	Regular	0	153.74	144011
10395	ROBERTS TRUCK CENTER OF NEW MEXICO LLC	06/28/2019	Regular	0	1,065.85	144012
296	SAN BAR CONSTRUCTION CORP.	06/28/2019	Regular	0	14,566.75	144013
3291	SHAMROCK FOODS COMPANY INC	06/28/2019	Regular	0	12,309.67	144014
11931	SPARTAN ENTERPRISES LLC	06/28/2019	Regular	0	175.00	144015
6760	STAPLES BUSINESS ADVANTAGE	06/28/2019	Regular	0	2,307.25	144016
11350	SUNBELT RENTALS, INC.	06/28/2019	Regular	0	140.00	144017
10597	SUSAN D MORAN	06/28/2019	Regular	0	50.00	144018
08402	TITAN MACHINERY INC	06/28/2019	Regular	0	629.56	144019
11791	TOP TIER SERVICES, INC	06/28/2019	Regular	0	487.41	144020
12082	TRASE PEPERAS	06/28/2019	Regular	0	800.00	144021
11754	TRULY NOLEN OF AMERICA, INC.	06/28/2019	Regular	0	377.58	144022
872	UNM HEALTH SCIENCES CENTER	06/28/2019	Regular	0	6,574.80	144023
11824	UNM HOSPITAL	06/28/2019	Regular	0	136.99	144024
10786	UNM MEDICAL GROUP, INC.	06/28/2019	Regular	0	5,266.89	144025
3	VALENCIA COUNTY NEWS BULLETIN	06/28/2019	Regular	0	79.08	144026
08559	VALLEY FENCE	06/28/2019	Regular	0	16,025.24	144027
4695	VERIZON SELECT SERVICES INC	06/28/2019	Regular	0	986.03	144028
97	VILLAGE OF LOS LUNAS	06/28/2019	Regular	0	2,836.58	144029
6762	WILFRED O. CHAVEZ	06/28/2019	Regular	0	159.38	144030
11940	WRIGHT CHOICE PRINT SHOP	06/28/2019	Regular	0	650.00	144031
7593	WRIGHT EXPRESS FLEET SERVICES	06/28/2019	Regular	0	569.63	144032
08559	VALLEY FENCE	06/30/2019	Regular	0	12,277.27	144033
	VOID AND RE-ISSUE				-	144034-044042
6070	ANIMAL CARE EQUIPMENT & SERVICES	06/30/2019	Regular	0	1,965.34	144043
11319	IPS TACTICAL LLC	06/30/2019	Regular	0	7,082.80	144044
2840	J-MAR & ASSOCIATES	06/30/2019	Regular	0	443.88	144045
11822	MCLL INC	06/30/2019	Regular	0	7,300.00	144046
1558	RAKS BUILDING SUPPLY, INC.	06/30/2019	Regular	0	7.37	144047
2754	STATE OF NEW MEXICO: RETIREE HEALTH	06/30/2019	Regular	0	105.53	144048
10384	TERRACON CONSULTANTS INC	06/30/2019	Regular	0	5,615.56	144049
09957	TIBH INDUSTRIES, INC	06/30/2019	Regular	0	14.15	144050
10778	TRANSUNION RISK AND ALTERNATIVE DATA SC	06/30/2019	Regular	0	150.60	144051
12075	ARROW LEN PHAY	07/09/2019	Regular	0	25.00	144072
09393	BANK OF AMERICA	07/09/2019	Regular	0	10,148.58	144073
	Void	07/09/2019	Regular	0	-	144074
11134	HOLLY NOELLE CHAVEZ	07/09/2019	Regular	0	4,520.32	144075
12084	ISABEL ROSE OTERO	07/09/2019	Regular	0	25.00	144076
12081	LILEIGH A JOHNSON	07/09/2019	Regular	0	25.00	144077
12080	MAKENZEE L JOHNSON	07/09/2019	Regular	0	25.00	144078
11965	MESHACH ALVARADO	07/09/2019	Regular	0	97,481.25	144079
12073	PHILLIP S. MONTANO	07/09/2019	Regular	0	50.00	144080
12074	SANTILLAGO JUAN DOMINGUEZ	07/09/2019	Regular	0	50.00	144081
08143	SATELLITE TRACKING OF PEOPLE LLC	07/09/2019	Regular	0	105.00	144082
08026	YOUTH DEVELOPMENT INC	07/09/2019	Regular	0	12,296.63	144083
12079	YVONNE MACIAS	07/09/2019	Regular	0	50.00	144084

Bank Code APBNK Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	296	114	0.00	849,231.89
Manual Checks	0	0	0.00	0.00
Voided Checks	0	10	0.00	0
Bank Drafts	0	0	0.00	0
EFT's	0	0	0.00	0.00
	296	125	0.00	849,231.89



Valencia County, NM

Check Register

Packet: APPKT04322 - Commissary 6/30/19

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: JAIL COMMISSARY-JAIL COMMISSARY FOR A.D.						
09393	BANK OF AMERICA	07/09/2019	Regular	0.00	1,088.63	1098

Bank Code JAIL COMMISSARY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	1	0.00	1,088.63
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	1	0.00	1,088.63



Valencia County, NM

Check Register

Packet: APPKT04300 - Inmate 6/28/19

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: INMATE ACCOUNT-INMATE ACCOUNT						
08209	AARON GUTIERREZ	06/28/2019	Regular	0.00	480.69	3719
12076	CHARLIE MALIZIA	06/28/2019	Regular	0.00	210.72	3720
11633	EDWIN RODRIGUEZ	06/28/2019	Regular	0.00	16.44	3721
12077	REYANNA PADILLA	06/28/2019	Regular	0.00	66.62	3722
08349	TRINITY SERVICES GROUP, INC	06/28/2019	Regular	0.00	2,004.33	3723

Bank Code INMATE ACCOUNT Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	5	0.00	2,778.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	5	0.00	2,778.80

**VALENCIA COUNTY
BOARD OF COMMISSIONERS
PAYROLL AUTHORIZATION**

The attached printouts reflect all PAYROLL RELATED PAYMENTS issued by the Finance Department relating to: **PR#1835**
WAGES EARNED FOR THE PAY PERIOD OF: June 15, 2019 through June 28, 2019. WAGES PAID ON: July 05, 2019
PAYROLL LIABILITIES PAID ON: July 08, 2019

<u>Account Name:</u>	<u>From Ck #</u>	<u>To Ck #</u>	<u>Amount</u>
Payroll Checks	104059	104082	19,556.25
Direct Deposit ACH's	66981	67215	265,198.78
Voided Checks	104083	104115	0.00
Uniform Allowance – Adult Detention	104116	104148	19,800.00
Payroll Correction (net affect)	104149		2.46
Payroll Liabilities – Checks	143938-143940	143052-143071	144,455.63
Payroll Liabilities – EFT	14	14	3,548.62
Payroll Liabilities – Drafts	1133	1137	79,899.32
TOTAL PAYROLL:			\$532,461.06

All have been reviewed for:

- | | |
|---|--------------------------------------|
| 1. Appropriate documentation and approvals; | 2. Authorized budget appropriations; |
| 3. Compliance with New Mexico Statutes; and | 4. DFA Rules and Regulations. |

In recognition of the above, the Fiscal Office requests this action be officially recorded in the minutes of the regular county commission meeting before which body this matter came.

Recommended: _____

Loretta Trujillo, Finance Director

Done this 17th day of JULY, 2019

VALENCIA COUNTY BOARD OF COMMISSIONERS

Jhonathan Aragon, Chair - District V

David Carlberg, Vice Chair - District II

Gerard Saiz, Commissioner - District I

David A. Hyder, Commissioner - District III

Charles Eaton, Commissioner - District IV

ATTEST:

Peggy Carabajal, County Clerk



Valencia County, NM

Payroll Check Register Checks

Pay Period: 6/15/2019-6/28/2019

Packet: PYPKT01893 - 1840 PD 7 5 19

Payroll Set: Valencia County Payroll - 01

Employee	Employee #	Check Type	Date	Amount	Number
Gonzales, Virginia Patricia	<u>4407</u>	Regular	07/05/2019	999.31	104059
Guerrero, Daniel Israel	<u>4424</u>	Regular	07/05/2019	848.07	104060
Gutierrez, Randy C	<u>3309</u>	Regular	07/05/2019	1,380.88	104061
Marquez, Dorothy D	<u>3704</u>	Regular	07/05/2019	1,154.56	104062
Rivera, Jessie R	<u>4706</u>	Regular	07/05/2019	868.82	104063
Romero, Adam R	<u>4578</u>	Regular	07/05/2019	889.58	104064
Rubi, Nichole Marie	<u>4398</u>	Regular	07/05/2019	1,109.10	104065
Rael, Ernest Jacob	<u>4391</u>	Regular	07/05/2019	938.27	104066
Burris, Urban D	<u>4345</u>	Regular	07/05/2019	954.67	104067
Barrera, Denisse I	<u>4597</u>	Regular	07/05/2019	1,115.98	104068
Goldberg, Flora E	<u>4763</u>	Regular	07/05/2019	672.68	104069
Hernandez, Matthew	<u>4767</u>	Regular	07/05/2019	1,047.71	104070
Regalado, Avelino Gabriel	<u>4590</u>	Regular	07/05/2019	346.59	104071
Vargas Fleming, Jerrett Javier	<u>3446</u>	Regular	07/05/2019	1,932.79	104072
Espana, Beverly L	<u>4718</u>	Regular	07/05/2019	275.59	104073
Monell, Lourdes A	<u>3444</u>	Regular	07/05/2019	610.34	104074
Serna, Lorenzo P	<u>4736</u>	Regular	07/05/2019	293.65	104075
Smith, Emile	<u>3670</u>	Regular	07/05/2019	513.36	104076
Tafoya, Kathryn A	<u>4273</u>	Regular	07/05/2019	335.32	104077
Goldberg, Jamie	<u>4326</u>	Regular	07/05/2019	280.25	104078
Miera, Robert E	<u>4644</u>	Regular	07/05/2019	817.23	104079
Otero, Patrick	<u>2465</u>	Regular	07/05/2019	982.37	104080
Sandoval, Leo L	<u>4745</u>	Regular	07/05/2019	525.43	104081
Sandoval, Ruben J	<u>3684</u>	Regular	07/05/2019	663.70	104082

\$19,556.25



Valencia County, NM

Payroll Check Register Report Summary

Pay Period: 6/15/2019-6/28/2019

Packet: PYPKT01893 - 1840 PD 7 5 19

Payroll Set: Valencia County Payroll - 01

Type	Count	Amount
Regular Checks	24	19,556.25
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	250	265,198.78
Total	274	284,755.03



Valencia County, NM

Payroll Check Register

Direct Deposits

Pay Period: 6/15/2019-6/28/2019



Packet: PYPKT01893 - 1840 PD 7 5 19

Payroll Set: Valencia County Payroll - 01

Employee	Employee #	Date	Amount	Number
Alfero, Andrew A	<u>3793</u>	07/05/2019	974.49	66981
Aragon, Fernando J	<u>4075</u>	07/05/2019	1,165.61	66982
Armijo, Anthony R	<u>4640</u>	07/05/2019	1,027.91	66983
Authement, Dane James	<u>4413</u>	07/05/2019	931.03	66984
Baca, Rebecca A	<u>4752</u>	07/05/2019	972.14	66985
Barela, Joe R	<u>3297</u>	07/05/2019	793.26	66986
Barreras, Victoria B	<u>3961</u>	07/05/2019	1,064.27	66987
Benavidez, Julie A	<u>4666</u>	07/05/2019	778.01	66988
Borunda, Alexandria M	<u>4625</u>	07/05/2019	949.48	66989
Castillo, Matthew R	<u>4661</u>	07/05/2019	868.82	66990
Chavez, Joseph Paul	<u>3615</u>	07/05/2019	2,907.29	66991
Cole, Marinda M	<u>4319</u>	07/05/2019	1,152.10	66992
Crespin, Jordan J	<u>4123</u>	07/05/2019	899.48	66993
DeAnda, Delilah E	<u>4125</u>	07/05/2019	834.17	66994
Duran, Derek D	<u>4751</u>	07/05/2019	868.31	66995
Duran, Ricardo R	<u>4477</u>	07/05/2019	1,010.35	66996
Espindola, Salvador	<u>4660</u>	07/05/2019	86.02	66997
Espinoza, Gerald B	<u>3705</u>	07/05/2019	1,277.83	66998
Garcia, Jonathan P	<u>3570</u>	07/05/2019	1,345.86	66999
Garcia, Joshua G	<u>3911</u>	07/05/2019	1,096.15	67000
Garley, Derrick P	<u>3910</u>	07/05/2019	1,157.77	67001
Gomez, James P	<u>4549</u>	07/05/2019	915.16	67002
Gonzales, Melvin P	<u>4189</u>	07/05/2019	1,100.29	67003
Henson, Jerry L	<u>3955</u>	07/05/2019	1,005.46	67004
Heredia, Jesus	<u>3041</u>	07/05/2019	1,622.06	67005
Hobbs, Edward B	<u>4633</u>	07/05/2019	913.10	67006
Holguin, Armando Ynastroza	<u>4388</u>	07/05/2019	849.25	67007
Jaramillo, Dominic	<u>4199</u>	07/05/2019	972.39	67008
Jaramillo, Andrew G.	<u>4750</u>	07/05/2019	876.67	67009
Lopez, Susan	<u>4478</u>	07/05/2019	916.77	67010
Lozoya, Victor	<u>4654</u>	07/05/2019	940.11	67011
Maestas, Brianna J	<u>4720</u>	07/05/2019	761.53	67012
Marquez, Brittany	<u>3201</u>	07/05/2019	1,137.73	67013
Montoya, Jacqueline	<u>4190</u>	07/05/2019	1,233.80	67014
Navarro, Marisol N	<u>4658</u>	07/05/2019	1,453.97	67015
Nevarez, Andres A	<u>3073</u>	07/05/2019	1,130.15	67016
Nunez, Geovanie	<u>3867</u>	07/05/2019	1,224.65	67017
Olguin, Jeremy R	<u>4716</u>	07/05/2019	935.58	67018
Ortiz, Janai E	<u>4379</u>	07/05/2019	792.47	67019
Otero, Andrea E	<u>4755</u>	07/05/2019	983.59	67020
Otero, Anthony M	<u>4344</u>	07/05/2019	1,016.58	67021
Perea, Jesse A	<u>4620</u>	07/05/2019	1,008.83	67022
Robinson, Christopher D	<u>4664</u>	07/05/2019	875.21	67023
Romero, Felicia M	<u>3957</u>	07/05/2019	1,038.84	67024
Saenz, Yasmin L	<u>4617</u>	07/05/2019	832.96	67025
Sais, Rudy J	<u>4334</u>	07/05/2019	986.17	67026
Sanchez, Ramona D	<u>3638</u>	07/05/2019	866.51	67027
Shoemaker Martinez, Jordan M	<u>4494</u>	07/05/2019	894.73	67028
Shoemaker Martinez, Jordan M	<u>4494</u>	07/05/2019	8.13	67028
Telles, Mike A	<u>2897</u>	07/05/2019	1,217.23	67029
Tena Jr, Felipe	<u>3161</u>	07/05/2019	947.24	67030

Employee	Employee #	Date	Amount	Number
Trujillo, Daniel M	<u>2890</u>	07/05/2019	1,307.59	67031
Vaisa, Zechariah E	<u>3865</u>	07/05/2019	1,272.51	67032
Valladarez, Jonathan L	<u>4641</u>	07/05/2019	955.23	67033
Bunker, Janette Evon	<u>4496</u>	07/05/2019	762.65	67034
Egan, Ricardo L	<u>4203</u>	07/05/2019	945.60	67035
Ferguson, Donald E	<u>4747</u>	07/05/2019	657.61	67036
Griego Jr., Louis R	<u>4740</u>	07/05/2019	426.94	67037
Hockman, Christopher B	<u>3915</u>	07/05/2019	765.60	67038
Hughes, Sammee N	<u>4475</u>	07/05/2019	720.71	67039
Luna, Kimberly M	<u>4667</u>	07/05/2019	648.46	67040
Martinez, Alejandro	<u>4503</u>	07/05/2019	791.40	67041
Mugan, Patricia E	<u>3489</u>	07/05/2019	872.02	67042
Perea, Jesse M	<u>4621</u>	07/05/2019	991.33	67043
Saiz, Derrick S	<u>3741</u>	07/05/2019	1,039.63	67044
Serna-Bernard, Louisa E	<u>4452</u>	07/05/2019	741.55	67045
Tharaldsen, Patricia Ann	<u>4393</u>	07/05/2019	755.26	67046
Valadez, Anthony R	<u>4709</u>	07/05/2019	652.72	67047
Weston, Jess C	<u>4495</u>	07/05/2019	1,790.30	67048
Cordova, Frankie R	<u>4135</u>	07/05/2019	1,362.85	67049
Hernandez, Anthony Aguilar	<u>4544</u>	07/05/2019	781.03	67050
Maldonado, Francisco	<u>3619</u>	07/05/2019	1,006.53	67051
Martinez, Angelo	<u>3628</u>	07/05/2019	764.59	67052
Martinez, Elaina	<u>3627</u>	07/05/2019	764.59	67053
Bell, Beatrice	<u>4442</u>	07/05/2019	837.27	67054
Gentry, David Alan	<u>4618</u>	07/05/2019	804.29	67055
Luna, Paul G	<u>3819</u>	07/05/2019	1,658.55	67056
Nevarez, Cindy	<u>4623</u>	07/05/2019	902.37	67057
Alderete-Ortega, Brandi R	<u>4546</u>	07/05/2019	925.31	67058
Baca, Ryan C	<u>4710</u>	07/05/2019	1,109.91	67059
Chester, David W	<u>4768</u>	07/05/2019	957.88	67060
Lucero, Claudia B	<u>4450</u>	07/05/2019	973.97	67061
Marchi, Anna M	<u>4444</u>	07/05/2019	1,238.20	67062
Romero, Beverly D	<u>4711</u>	07/05/2019	1,149.86	67063
Romero, Beverly D	<u>4711</u>	07/05/2019	1,149.86	67063
Tarry, Shannon W	<u>4341</u>	07/05/2019	1,085.69	67064
Trujillo, Danielle M	<u>3790</u>	07/05/2019	1,219.98	67065
Valdez, Sophia L	<u>3005</u>	07/05/2019	1,582.01	67066
Worling, Kobi L	<u>4749</u>	07/05/2019	1,019.59	67067
Aragon, Carlos E	<u>3672</u>	07/05/2019	976.95	67068
Blanton, Jessica L	<u>3699</u>	07/05/2019	1,054.49	67069
Carabajal, Peggy A	<u>2550</u>	07/05/2019	1,922.63	67070
Carrillo, Katherine L	<u>4659</u>	07/05/2019	787.88	67071
Chavez, Aurora D	<u>3441</u>	07/05/2019	1,606.76	67072
Estrada, Johana	<u>4765</u>	07/05/2019	98.38	67073
Jaramillo, Jasmyln Leigh	<u>4601</u>	07/05/2019	960.03	67074
Robare, Cameron D	<u>4766</u>	07/05/2019	874.38	67075
Salas-Vega, Sheryl A	<u>1794</u>	07/05/2019	1,016.49	67076
Teague, Candace R	<u>4176</u>	07/05/2019	1,325.92	67077
Aragon, Jhonathan	<u>4133</u>	07/05/2019	802.68	67078
Carlberg, David C	<u>4599</u>	07/05/2019	721.14	67079
Eaton, Charles	<u>2456</u>	07/05/2019	696.12	67080
Hyder, David A	<u>4322</u>	07/05/2019	846.90	67081
Saiz, Gerard	<u>4713</u>	07/05/2019	250.57	67082
Saiz, Gerard	<u>4713</u>	07/05/2019	500.00	67082
Monette, Daniel P	<u>4414</u>	07/05/2019	2,880.20	67083
Romero, Jerrie Lynn	<u>4386</u>	07/05/2019	899.31	67084
Womack, Angela Carmen	<u>4600</u>	07/05/2019	746.35	67085
Womack, Angela Carmen	<u>4600</u>	07/05/2019	200.00	67085
Archuleta, Brenda M	<u>1922</u>	07/05/2019	932.88	67086

Employee	Employee #	Date	Amount	Number
Carabaja, Daniel J	<u>4582</u>	07/05/2019	929.92	67087
Davis, Ann	<u>3187</u>	07/05/2019	720.68	67088
Gomez, Analicia L	<u>4605</u>	07/05/2019	904.37	67089
Kaneshiro, Kendra L	<u>2490</u>	07/05/2019	1,225.89	67090
Munetones, Luis	<u>4662</u>	07/05/2019	895.10	67091
Schmidt, Russell D	<u>4497</u>	07/05/2019	1,606.80	67092
Sichler, Deseri A	<u>4532</u>	07/05/2019	1,814.63	67093
Trevino, Kathy	<u>2526</u>	07/05/2019	844.35	67094
Gillen, Sarah K	<u>4692</u>	07/05/2019	1,280.28	67095
Alberts, Brenda L	<u>4415</u>	07/05/2019	919.29	67096
Barr, Robert B	<u>3644</u>	07/05/2019	895.83	67097
Butler, Edward F	<u>3815</u>	07/05/2019	474.48	67098
Culp, Alton B	<u>4526</u>	07/05/2019	1,758.81	67099
Davis, Casey R	<u>2675</u>	07/05/2019	1,346.52	67100
Gentry, Keith T	<u>4762</u>	07/05/2019	1,537.66	67101
Gonzales, Jaime L	<u>3553</u>	07/05/2019	1,448.89	67102
Griego, Gabriel A	<u>4077</u>	07/05/2019	973.49	67103
Lopez, Christopher J	<u>4270</u>	07/05/2019	1,000.86	67104
Moya, Nicholas Q	<u>3629</u>	07/05/2019	1,435.71	67105
Rael, Casey Daniel	<u>4271</u>	07/05/2019	1,473.08	67106
Rael, Christopher P	<u>3959</u>	07/05/2019	1,059.20	67107
Reser, Justin W	<u>3386</u>	07/05/2019	470.19	67108
Tarry, Norma V	<u>3873</u>	07/05/2019	986.52	67109
Walmsley, Antoinette Camille	<u>4422</u>	07/05/2019	1,138.85	67110
Cordova-Wolfe, Andrea	<u>4575</u>	07/05/2019	1,143.94	67111
Garland, Michelle Renee	<u>4501</u>	07/05/2019	1,053.11	67112
Martinez, Steven	<u>4708</u>	07/05/2019	1,882.45	67113
Trujillo, Loretta A	<u>4543</u>	07/05/2019	250.00	67114
Trujillo, Loretta A	<u>4543</u>	07/05/2019	1,903.63	67114
Martinez, Lindsay M	<u>3828</u>	07/05/2019	1,088.67	67115
Montoya, Orlando T	<u>2480</u>	07/05/2019	2,220.39	67116
Garcia, Maria E	<u>4378</u>	07/05/2019	1,199.79	67117
Barraza, Julian A	<u>3817</u>	07/05/2019	1,667.58	67118
Chavez, Gerald D	<u>3693</u>	07/05/2019	1,310.71	67119
Garcia, Daniel J	<u>4356</u>	07/05/2019	1,574.45	67120
Mast, Tesa D	<u>4536</u>	07/05/2019	1,292.17	67121
Benavidez-Navarro, Renee Y	<u>1356</u>	07/05/2019	735.55	67122
Camacho, Evangeline M	<u>2996</u>	07/05/2019	788.82	67123
Chavez, Mary Lou	<u>4581</u>	07/05/2019	256.99	67124
Christie, Deborah Y	<u>4426</u>	07/05/2019	490.01	67125
Cobos, Ernesto	<u>4385</u>	07/05/2019	469.68	67126
Cummings, Donald B	<u>4349</u>	07/05/2019	422.00	67127
Fisher, Katelyn J	<u>4699</u>	07/05/2019	482.84	67128
Gonzales, Nancy Jo	<u>4580</u>	07/05/2019	1,706.85	67129
Gray, Jennifer N	<u>4714</u>	07/05/2019	524.25	67130
Kerr, Sarah Dawn	<u>4596</u>	07/05/2019	548.30	67131
Lopez, Reyes S	<u>4437</u>	07/05/2019	314.90	67132
Maldonado, Lydia C	<u>4104</u>	07/05/2019	1,086.40	67133
Martinez, Armando C	<u>4573</u>	07/05/2019	735.22	67134
Martinez, Melissa A	<u>4707</u>	07/05/2019	743.16	67135
Miller, Carrie B	<u>4627</u>	07/05/2019	574.84	67136
Montano, Guadalupe	<u>4606</u>	07/05/2019	567.77	67137
Montano, Raymund M	<u>4583</u>	07/05/2019	482.59	67138
Montoya, Frances D	<u>4697</u>	07/05/2019	486.56	67139
Walters, Dallas	<u>3412</u>	07/05/2019	559.32	67140
Dela Fuente Chavez, Loretta R	<u>4534</u>	07/05/2019	300.00	67141
Dela Fuente Chavez, Loretta R	<u>4534</u>	07/05/2019	817.10	67141
Porter, Rustin T	<u>4607</u>	07/05/2019	1,408.23	67142
Barron, John	<u>3863</u>	07/05/2019	827.50	67143

<u>Employee</u>	<u>Employee #</u>	<u>Date</u>	<u>Amount</u>	<u>Number</u>
Barron, Johnny	<u>3923</u>	07/05/2019	753.50	67144
Benavidez, Adelina A	<u>2650</u>	07/05/2019	2,006.92	67145
Borunda, Andres E	<u>3920</u>	07/05/2019	902.42	67146
Caraveo-Garcia, Mario O	<u>4746</u>	07/05/2019	724.24	67147
Curliss, Walter V	<u>2989</u>	07/05/2019	913.96	67148
Gallegos, Robert F	<u>3624</u>	07/05/2019	881.00	67149
Garcia, Ryan D	<u>4145</u>	07/05/2019	841.53	67150
Griego, Louie R	<u>0309</u>	07/05/2019	1,559.57	67151
Hill, Leslee R	<u>4657</u>	07/05/2019	614.21	67152
Maez, Peter J	<u>3795</u>	07/05/2019	951.61	67153
Navarro, Rudy W	<u>3816</u>	07/05/2019	934.19	67154
Orona, Monique R	<u>4748</u>	07/05/2019	728.30	67155
Saiz, Andrew J	<u>3691</u>	07/05/2019	691.13	67156
Sanchez, Gerald R	<u>3365</u>	07/05/2019	778.75	67157
Silva, Jeremias L	<u>4753</u>	07/05/2019	1,259.54	67158
Villalobos, Carlos G	<u>4389</u>	07/05/2019	786.85	67159
Wilkinson, Paula M	<u>2961</u>	07/05/2019	617.02	67160
Woodard, George E	<u>3374</u>	07/05/2019	909.23	67161
Alderete, Peter M	<u>4434</u>	07/05/2019	650.00	67162
Alderete, Peter M	<u>4434</u>	07/05/2019	912.47	67162
Aragon, Maria Y	<u>4272</u>	07/05/2019	1,042.69	67163
Aragon, Martin Ray	<u>4406</u>	07/05/2019	150.00	67164
Aragon, Martin Ray	<u>4406</u>	07/05/2019	1,019.46	67164
Baca, Porfie Justin	<u>4505</u>	07/05/2019	1,537.50	67165
Barela, Daniel R	<u>4608</u>	07/05/2019	969.43	67166
Benavidez, Martin	<u>4410</u>	07/05/2019	1,782.19	67167
Brown, Kenneth Allen	<u>4416</u>	07/05/2019	1,793.38	67168
Carter, Melanie N	<u>4286</u>	07/05/2019	777.94	67169
Chavez, Anthony P	<u>4643</u>	07/05/2019	1,056.65	67170
Chavez, Pedro	<u>3051</u>	07/05/2019	1,562.44	67171
Chavez, Victor Hugo	<u>4586</u>	07/05/2019	2,164.39	67172
Duran, Mikal A	<u>4738</u>	07/05/2019	2,052.77	67173
Duran, Victor A	<u>3969</u>	07/05/2019	1,608.75	67174
Erives, Edgar V	<u>4626</u>	07/05/2019	1,105.48	67175
Erives, Edgar V	<u>4626</u>	07/05/2019	58.18	67175
Espinoza, Curtis L	<u>3053</u>	07/05/2019	1,799.09	67176
Giron, John M	<u>2841</u>	07/05/2019	2,122.42	67177
Hall, Debra L	<u>2292</u>	07/05/2019	652.45	67178
Hall, Stephen T	<u>3823</u>	07/05/2019	2,075.54	67179
Harris, James C	<u>3617</u>	07/05/2019	150.00	67180
Harris, James C	<u>3617</u>	07/05/2019	1,659.96	67180
Henson, Abraham H	<u>2643</u>	07/05/2019	1,969.34	67181
Hernandez, Anthony M	<u>4742</u>	07/05/2019	988.06	67182
Houston, Bryce K	<u>4646</u>	07/05/2019	852.10	67183
Houston, Bryce K	<u>4646</u>	07/05/2019	852.11	67183
Kanyuck, North M	<u>3630</u>	07/05/2019	1,648.53	67184
Kmatz, Mark A	<u>4476</u>	07/05/2019	2,026.14	67185
Knight, Cole L	<u>4564</u>	07/05/2019	335.13	67186
Lankasky, Benjamin	<u>4468</u>	07/05/2019	1,923.81	67187
Lopez, Bert L	<u>4384</u>	07/05/2019	884.87	67188
Lopez, Bert L	<u>4384</u>	07/05/2019	884.87	67188
Lucero, Calvin L	<u>3960</u>	07/05/2019	1,927.89	67189
Lujan, Brandon A	<u>4754</u>	07/05/2019	1,262.23	67190
Martinez, Ashley M	<u>4451</u>	07/05/2019	1,555.34	67191
Martinez, Bencesladio A	<u>3913</u>	07/05/2019	1,485.61	67192
Martinez, Donna M	<u>4288</u>	07/05/2019	1,117.33	67193
Miller, Courtne Brianne	<u>4409</u>	07/05/2019	834.06	67194
Montano, Lawrence D	<u>3685</u>	07/05/2019	1,752.76	67195
Montano, Stanley F	<u>3822</u>	07/05/2019	1,837.07	67196

Employee	Employee #	Date	Amount	Number
Noah, Jeffrey S	<u>2419</u>	07/05/2019	1,847.21	67197
Pearson, Rashad L	<u>4358</u>	07/05/2019	1,309.89	67198
Rodriguez, Jose A	<u>4733</u>	07/05/2019	1,346.16	67199
Romero, Denise A	<u>4405</u>	07/05/2019	2,174.18	67200
Romero, Paula A	<u>3830</u>	07/05/2019	868.64	67201
Rowland, Joseph E	<u>4140</u>	07/05/2019	156.00	67202
Rowland, Joseph E	<u>4140</u>	07/05/2019	2,239.24	67202
Sacoman, Cheyanne K	<u>4347</u>	07/05/2019	1,222.92	67203
Salmons, Miles S	<u>4705</u>	07/05/2019	1,712.15	67204
Savedra, Victor Dale	<u>4504</u>	07/05/2019	1,498.07	67205
Stanhope, Shanna L	<u>4441</u>	07/05/2019	1,037.31	67206
Thevenet, Monique	<u>4267</u>	07/05/2019	1,085.56	67207
Thevenet, Monique	<u>4267</u>	07/05/2019	803.43	67208
Torres, Frederico M	<u>2543</u>	07/05/2019	1,514.11	67209
Townsend, Jacob B	<u>4764</u>	07/05/2019	1,867.04	67210
Vega, Kevin M	<u>4609</u>	07/05/2019	2,025.49	67211
Vega-Quinonez , Damaris L	<u>4722</u>	07/05/2019	696.06	67212
Zilink, David M	<u>4139</u>	07/05/2019	50.00	67213
Zilink, David M	<u>4139</u>	07/05/2019	800.00	67213
Zilink, David M	<u>4139</u>	07/05/2019	809.92	67213
Saiz, Jeanette E	<u>4346</u>	07/05/2019	1,183.14	67214
Shiplet, Richard W	<u>2152</u>	07/05/2019	1,091.68	67215

265,198.78



Valencia County, NM

Payroll Check Register Checks

Pay Period: 7/5/2019-7/5/2019

Packet: PYPKT01896 - 2019 uniform adult detention
Payroll Set: Valencia County Payroll - 01

Employee	Employee #	Check Type	Date	Amount	Number
VOID		Void	07/05/2019	0.00	104083
VOID		Void	07/05/2019	0.00	104084
VOID		Void	07/05/2019	0.00	104085
VOID		Void	07/05/2019	0.00	104086
VOID		Void	07/05/2019	0.00	104087
VOID		Void	07/05/2019	0.00	104088
VOID		Void	07/05/2019	0.00	104089
VOID		Void	07/05/2019	0.00	104090
VOID		Void	07/05/2019	0.00	104091
VOID		Void	07/05/2019	0.00	104092
VOID		Void	07/05/2019	0.00	104093
VOID		Void	07/05/2019	0.00	104094
VOID		Void	07/05/2019	0.00	104095
VOID		Void	07/05/2019	0.00	104096
VOID		Void	07/05/2019	0.00	104097
VOID		Void	07/05/2019	0.00	104098
VOID		Void	07/05/2019	0.00	104099
VOID		Void	07/05/2019	0.00	104100
VOID		Void	07/05/2019	0.00	104101
VOID		Void	07/05/2019	0.00	104102
VOID		Void	07/05/2019	0.00	104103
VOID		Void	07/05/2019	0.00	104104
VOID		Void	07/05/2019	0.00	104105
VOID		Void	07/05/2019	0.00	104106
VOID		Void	07/05/2019	0.00	104107
VOID		Void	07/05/2019	0.00	104108
VOID		Void	07/05/2019	0.00	104109
VOID		Void	07/05/2019	0.00	104110
VOID		Void	07/05/2019	0.00	104111
VOID		Void	07/05/2019	0.00	104112
VOID		Void	07/05/2019	0.00	104113
VOID		Void	07/05/2019	0.00	104114
VOID		Void	07/05/2019	0.00	104115
Alfero, Andrew A	<u>3793</u>	Regular	07/05/2019	600.00	104116
Armijo, Anthony R	<u>4640</u>	Regular	07/05/2019	600.00	104117
Authement, Dane James	<u>4413</u>	Regular	07/05/2019	600.00	104118
Barela, Joe R	<u>3297</u>	Regular	07/05/2019	600.00	104119
Barreras, Victoria B	<u>3961</u>	Regular	07/05/2019	600.00	104120
Borunda, Alexandria M	<u>4625</u>	Regular	07/05/2019	600.00	104121
Crespin, Jordan J	<u>4123</u>	Regular	07/05/2019	600.00	104122
Duran, Ricardo R	<u>4477</u>	Regular	07/05/2019	600.00	104123
Espinoza, Gerald B	<u>3705</u>	Regular	07/05/2019	600.00	104124
Garcia, Jonathan P	<u>3570</u>	Regular	07/05/2019	600.00	104125
Garcia, Joshua G	<u>3911</u>	Regular	07/05/2019	600.00	104126
Gomez, James P	<u>4549</u>	Regular	07/05/2019	600.00	104127
Gonzales, Melvin P	<u>4189</u>	Regular	07/05/2019	600.00	104128
Gonzales, Virginia Patricia	<u>4407</u>	Regular	07/05/2019	600.00	104129
Guerrero, Daniel Israel	<u>4424</u>	Regular	07/05/2019	600.00	104130
Gutierrez, Randy C	<u>3309</u>	Regular	07/05/2019	600.00	104131
Henson, Jerry L	<u>3955</u>	Regular	07/05/2019	600.00	104132
Hobbs, Edward B	<u>4633</u>	Regular	07/05/2019	600.00	104133

Packet: PYPKT01896 - 2019 uniform adult detention
Payroll Set: Valencia County Payroll - 01

Employee	Employee #	Check Type	Date	Amount	Number
Jaramillo, Dominic	<u>4199</u>	Regular	07/05/2019	600.00	104134
Lopez, Susan	<u>4478</u>	Regular	07/05/2019	600.00	104135
Montoya, Jacqueline	<u>4190</u>	Regular	07/05/2019	600.00	104136
Nevarez, Andres A	<u>3073</u>	Regular	07/05/2019	600.00	104137
Nunéz, Geovanie	<u>3867</u>	Regular	07/05/2019	600.00	104138
Ortiz, Janai E	<u>4379</u>	Regular	07/05/2019	600.00	104139
Otero, Anthony M	<u>4344</u>	Regular	07/05/2019	600.00	104140
Rubi, Nichole Marie	<u>4398</u>	Regular	07/05/2019	600.00	104141
Sais, Rudy J	<u>4334</u>	Regular	07/05/2019	600.00	104142
Shoemake Martinez, Jordan	<u>4494</u>	Regular	07/05/2019	600.00	104143
Telles, Mike A	<u>2897</u>	Regular	07/05/2019	600.00	104144
Tena Jr, Felipe	<u>3161</u>	Regular	07/05/2019	600.00	104145
Trujillo, Daniel M	<u>2890</u>	Regular	07/05/2019	600.00	104146
Vaisa, Zechariah E	<u>3865</u>	Regular	07/05/2019	600.00	104147
Valladarez, Jonathan L	<u>4641</u>	Regular	07/05/2019	600.00	104148



Valencia County, NM

Payroll Check Register Report Summary

Pay Period: 7/5/2019-7/5/2019

Type	Count	Amount
Regular Checks	33	19,800.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	33	0.00
Direct Deposits	0	0.00
Total	66	19,800.00



Valencia County, NM

Payroll Check Register

Checks

Pay Period: 6/1/2019-6/21/2019

Packet: PYPKT01901 - JGomez

Payroll Set: Valencia County Payroll - 01

Employee	Employee #	Check Type	Date	Amount	Number
Gomez, James P	<u>4549</u>	Regular	06/21/2019	875.92	104149
Gomez, James P	<u>4549</u>	Reversal	06/21/2019	-873.46	R-66770

Reverse direct deposit due to closed acct. - CK issued - Includes adjustment to deduction (admin fee).



Valencia County, NM

Payroll Check Register

Report Summary

Pay Period: 6/1/2019-6/21/2019

Type	Count	Amount
Regular Checks	1	875.92
Manual Checks	0	0.00
Reversals	1	-873.46
Voided Checks	0	0.00
Direct Deposits	0	0.00
Total	2	2.46



Valencia County, NM

Check Register

Packet: APPKT04267 - 1839 payables life

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
2497	NM GENERAL SERVICES DEPARTMEI	06/25/2019	Regular	0.00	505.40	143938

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	1	0.00	505.40
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	1	0.00	505.40



Valencia County, NM

Check Register

Packet: APPKT04279 - SMartinez 103827

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
2176	NM TAX & REV SIT W/H	06/26/2019	Regular	0.00	0.92	143939
6757	VALENCIA COUNTY	06/26/2019	Regular	0.00	10.88	143940

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	2	0.00	11.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	2	0.00	11.80



Valencia County, NM

Check Register

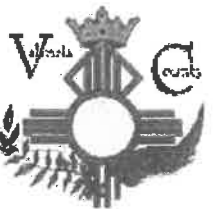
Packet: APPKT04316 - 1840 payables

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
11901	EMPLOYEE LOAN SOLUTION LLC	07/08/2019	EFT	0.00	3,548.62	14
8217	AFSCME COUNCIL 18	07/08/2019	Regular	0.00	468.78	144052
2166	AMERICAN FAMILY LIFE ASSURANCE	07/08/2019	Regular	0.00	3,568.28	144053
6666	BANK OF ALBUQUERQUE-LL BRANCI	07/08/2019	Regular	0.00	210.00	144054
2171	CHILD SUPPORT ENFORCEMENT BUI	07/08/2019	Regular	0.00	2,107.83	144055
2167	COLONIAL LIFE & ACCIDENT INS.	07/08/2019	Regular	0.00	68.98	144056
11797	COURTESY LOANS OF NM, LLC	07/08/2019	Regular	0.00	317.15	144057
5319	GLOBE LIFE & ACCIDENT INSURANCI	07/08/2019	Regular	0.00	110.00	144058
10184	INTERNAL REVENUE SERVICE	07/08/2019	Regular	0.00	100.00	144059
6358	NATIONWIDE RETIREMENT SOLUTIC	07/08/2019	Regular	0.00	1,115.00	144060
3084	NEW YORK LIFE INSURANCE COMPA	07/08/2019	Regular	0.00	386.93	144061
2497	NM GENERAL SERVICES DEPARTMEI	07/08/2019	Regular	0.00	74,044.42	144062
2176	NM TAX & REV SIT W/H	07/08/2019	Regular	0.00	8,703.70	144063
08473	NM TAXATION AND REVENUE DEPT.	07/08/2019	Regular	0.00	1,100.80	144064
11595	Performant Recovery INC.	07/08/2019	Regular	0.00	132.64	144065
4697	PRE-PAID LEGAL SERVICES, INC.	07/08/2019	Regular	0.00	235.72	144066
2754	STATE OF NEW MEXICO: RETIREE HI	07/08/2019	Regular	0.00	10,534.12	144067
6757	VALENCIA COUNTY	07/08/2019	Regular	0.00	39,843.55	144068
7782	WASHINGTON NATIONAL INSURANCI	07/08/2019	Regular	0.00	111.11	144069
6112	WELLS FARGO BANK/LODGE 14	07/08/2019	Regular	0.00	250.00	144070

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	55	19	0.00	143,409.01
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	1	1	0.00	3,548.62
	56	20	0.00	146,957.63



Valencia County, NM

Check Register

Packet: APPKT04317 - 1840 payables life

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
2497	NM GENERAL SERVICES DEPARTMEI	07/08/2019	Regular	0.00	529.42	144071

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	4	1	0.00	529.42
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	4	1	0.00	529.42



Valencia County, NM

Check Report

By Check Number

Date Range: 06/27/2019 - 07/09/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
137	NM STATE TREASURER-PERA	06/27/2019	Bank Draft	0.00	179.37	DFT0001133
137	NM STATE TREASURER-PERA	07/05/2019	Bank Draft	0.00	26,446.14	DFT0001135
137	NM STATE TREASURER-PERA	07/05/2019	Bank Draft	0.00	1,047.92	DFT0001136
137	NM STATE TREASURER-PERA	07/05/2019	Bank Draft	0.00	52,225.89	DFT0001137

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	4	4	0.00	79,899.32
EFT's	0	0	0.00	0.00
	4	4	0.00	79,899.32



RESOLUTION NO. 2019-

SUBJECT: Revisions to 2018/2019 Budget - State Budget Adjustments

WHEREAS, the Board of Valencia County Commissioners, meeting in regular session, did determine to make the following state budget adjustments.

<u>Fund-Dept-Line</u>	<u>Line Item Name</u>	<u>Current Budget</u>	<u>Adjustment</u>	<u>Adjusted Budget</u>
LGBMS FUND 39900 - CAPITAL PROJECTS				
39900-0001-47398	OTHER STATE DISTRIBUTIONS	-	1,428,660.00	1,428,660.00
Description:	To correct revenue sources - added to 3990-0001-12001 (Receivables) in error			
FUND 319 - STATE FUNDED GRANTS				
319-652-39000	TRANSFER IN (FY19 CAP)	71,502.00	108,142.79	179,644.79
319-654-39000	TRANSFER IN (FY19 SB)	118,667.00	85,972.02	204,639.02
401-100-51100	TRANSFER OUT (GENERAL FUND)	6,851,743.59	194,114.81	7,045,858.40
Description:	Temporary loan from General Fund (3rd Qtr) until FY19 CAP & SB funds are received			
FUND (SEVERAL) - FIRE PROTECTION FUND & COUNTY FIRE PROTECTION				
344-526-37060	REIMBURSEMENTS	0.00	285.35	285.35
346-526-31200	GROSS RECEIPTS	20,000.04	3.96	20,004.00
355-529-31200	GROSS RECEIPTS	20,000.00	4.00	20,004.00
358-530-31200	GROSS RECEIPTS	20,000.00	4.00	20,004.00
364-532-31200	GROSS RECEIPTS	20,000.00	4.00	20,004.00
367-557-31200	GROSS RECEIPTS	20,000.04	3.96	20,004.00
Description:	Increases based on actual revenue received			
FUND 404 - RECREATION				
404-100-37060	REIMBURSEMENTS	422.98	(422.98)	0.00
404-124-48087	TIERRA BONITA BEAUTIFICATION	422.98	(422.98)	0.00
Description:	Grant completed previous FY18. Need to -0- out of FY19 budget.			
OLDER AMERICAN PROGRAM				
415-100-37237	STATE TITLE V SENIOR EMPLOYMENT PROGRAM	26,118.00	3,237.00	29,355.00
Description:	Revenues received in excess of budgeted amount due to entry made July 2018 for June revenues.			
FUND 418 - WILDLAND FIRE REIMBURSEMENTS				
418-100-34041	IFC RECEIPTS	3,315.00	(1,045.00)	2,270.00
418-100-37060	REIMBURSEMENTS	48,997.22	40,985.00	89,982.22
Description:	Debt Service pmts hgher than budgeted. Both funds have sufficient cahs balance to cover these.			
FUND 420 - VALUATION MAINTENANCE				
420-100-31500		370,039.00	47,800.00	417,839.00
Description:	Increase based on actual revenue received			
FUND 449 - CLERKS EQUIP. RECORDING FEE				
449-100-37234		78,761.17	6,553.00	85,314.17
Description:	Increase based on actual revenue received			
FUND 801 - VALENCIA COUNTY HOSPITAL FUNDS				
801-100-31510	DELINQUEST TAX RECEIPTS	-	29,356.00	29,356.00
801-100-36030	INTEREST-COUNTY INVESTMENTS	-	287,848.00	287,848.00
801-100-37234	MISC RECEIPTS	-	25,649.00	25,649.00
801-100-45900	DISBURSEMENTS	-	30,127.00	30,127.00
Description:	To record actual revenues received / disbursements issued during FY19			

VALENCIA COUNTY BOARD OF COUNTY COMMISSIONERS

Done this 17th day of July, 2019

Jhonathan Aragon, Chair, District V

David Carlberg, Vice-Chair, District II

Gerard Saiz, Commissioner, District I

David A. Hyder, Commissioner, District III

Charles D. Eaton, Commissioner, District IV

ATTEST: Peggy Carabajal, County Clerk



RESOLUTION NO. 2019-

موضوع: Revisions to 2018/2019 Budget - Local Budget Adjustments

WHEREAS, the Board of Valencia County Commissioners, meeting in regular session, did determine to make the following local budget adjustments.

<u>Fund-Dept-Line</u> <u>item</u>	<u>Line item Name</u>	<u>Current</u> <u>Budget</u>	<u>Adjustment</u>	<u>Adjusted</u> <u>Budget</u>
FUND 344 - FIRE PROTECTION LOS CHAVEZ				
344-526-45555	VEHICLE MAINTENANCE	39,000.00	2,021.00	41,021.00
344-526-46011	OFFICE SUPPLIES	4,100.00	(2,021.00)	2,079.00
			<u>0.00</u>	
FUND 356 - FIRE PROTECTION MEADOWLAKE				
356-530-46030	SAFETY EQUIPMENT	-	123.60	123.60
356-530-48025	GAS & OIL	44,440.00	-123.60	44,316.40
			<u>0.00</u>	
FUND 402 - PUBLIC WORKS				
402-199-45210	TELEPHONE	500.00	2.00	502.00
402-199-45220	UTILITIES	427,282.12	(2.00)	427,280.12
402-620-45540	EQUIP MAINT & REPAIRS	100,000.00	(21,506.00)	78,494.00
402-620-46010	SUPPLIES	-	424.00	424.00
402-620-46011	OFFICE SUPPLIES	5,000.00	(424.00)	4,576.00
402-620-48700	ROAD CONSTRUCTION	153,000.00	(9,000.00)	144,000.00
402-791-41020	FULL-TIME SALARIES	115,873.24	2,521.00	118,394.24
402-791-42030	P.E.R.A.	17,679.72	(3,175.00)	14,504.72
402-791-46600	GAS & OIL	347,358.76	31,160.00	378,518.76
			<u>0.00</u>	
FUND 415 - OLDER AMERICAN				
415-950-41030	PART-TIME SALARIES	22,950.00	835.00	23,785.00
415-950-42020	MEDICARE	332.78	140.00	472.78
415-950-45310	TRAINING	2,835.22	-975.00	1,860.22
			<u>0.00</u>	
FUND 422 - ADULT DETENTION CENTER				
422-585-45211	COMMUNICATIONS	7,000.00	5,881.00	12,881.00
422-585-45220	UTILITIES	155,000.00	(6,040.00)	148,960.00
422-585-48050	LEASE PURCHASE	12,220.00	159.00	12,379.00
			<u>0.00</u>	
FUND 423 - COUNTY FIRE PROTECTION				
423-537-45540	EQUIP MAINT & REPAIRS	8,700.00	(522.00)	8,178.00
423-537-46010	SUPPLIES	2,500.00	522.00	3,022.00
			<u>0.00</u>	
FUND 446 - ENVIRONMENTAL/SOLID WASTE				
446-839-42060	RETIREE HEALTH CARE	1,382.01	415.00	1,797.01
446-839-43010	MILEAGE & PER DIEM	500.00	(415.00)	85.00
446-839-45030	PROFESSIONAL SERVICES	40,000.00	14,472.00	54,472.00
446-839-45212	TRASH DISPOSAL	16,175.00	2,664.00	18,839.00

446-839-45300	CONTRACTUAL SERVICES	51,031.00	(14,541.00)	36,490.00
446-839-45540	EQUIP MAINT & REPAIRS	10,000.00	<u>(2,595.00)</u>	7,405.00
			0.00	
FUND 486 - ADULT DETENTION/INMATE				
486-100-45900	DISBURSEMENTS	-	1,494.00	1,494.00
486-787-45930	COMMISSARY PURCHASES	217,085.00	<u>(1,494.00)</u>	215,591.00
			0.00	
FUND 502 - EMERGENCY MANAGEMENT				
502-578-41020	FULL-TIME SALARIES	60,870.00	(11,299.00)	49,571.00
502-578-42020	MEDICARE	-	604.00	604.00
502-578-42030	P.E.R.A.	7,500.00	9,961.00	17,461.00
502-578-42060	RETIREE HEALTH CARE	1,200.00	<u>734.00</u>	1,934.00
			0.00	

VALENCIA COUNTY BOARD OF COUNTY COMMISSIONERS

Done this 17th day of July, 2019

Jhonathan Aragon, Chair, District V

David Carlberg, Vice-Chair, District II

Gerard Saiz, Commissioner, District I

David A. Hyder, Commissioner, District III

Charles D. Eaton, Commissioner, District IV

ATTEST: Peggy Carabajal, County Clerk



VALENCIA COUNTY
Board of County Commissioners
Agenda Request Form



Commission Sponsor: County Manager for Regular County Business

Department Head: Loretta Trujillo

Individual Making Request: Steven Martinez

Presentation: July 17, 2018

Date Submitted: July 10, 2019

Title of Request: Removal of Excess Cash from the DFA Q4 Report

Action Requested of Commission:

Approval to remove excess cash from the DFA Q4 report.

Information Background and Rationale:

The County is unable to provide the Department of Finance and Administration accurate cash balances which tie to the County's actual cash. Auditors recommend the County collaborate with DFA to address the issue that created the differences in cash balances reported in the Counties general ledger and the amounts reported to DFA. This is an inherited problem that was recognized early on by current finance staff. The Finance Director will continue work with the County's DFA Budget Analyst to get the cash balances corrected on the DFA report.

What is the Financial Impact of this Request:

Verbal comments to be given during meeting (*Steven Martinez*)

Legal:

The County is required to comply with the rules and regulations of DFA and apply appropriate accounting practices. This action complies with that practice. (*Adren Nance*)

Finance:

Verbal comments to be given during meeting (*Steven Martinez*)

Purchasing:

☐ Any purchases that may result from these funds in the future shall adhere to the VC Purchasing Policy Limits and the NM State Procurement Code.

☒ Not Applicable – Agenda Item Does Not Include the Purchase of Goods and/or Services (*Rustin Porter*)

☐ Procurement Complete as Described Below:

STATE OF NEW MEXICO
Valencia County
Schedule of findings and Questioned Costs
June 30, 2015

FS 2018-002 – Department of Finance and Administration Cash Report (Other Non-Compliance)

Condition: During test work, we noted that the County's Cash Report to the Department of Finance and Administration was over stated compared to the County's general ledger cash by \$10,752,013.

Criteria: NMSA 1978 6.6.3 states that every local public body shall make all reports as may be required by the local government division. The local government division requires the Counties file quarterly reports for review by the local government division.

Effect: The County is unable to provide the Department of Finance and Administration accurate cash balances which tie to the County's actual cash.

Cause: The County has not been properly reconciling cash balances to the Department of Finance and Administration reports to the County's true cash balance.

Auditors' Recommendations: We recommend to County collaborate with DFA to address the issue that created the differences in cash balances reported in the Counties general ledger and the amounts reported to DFA.

Management Response: This is an inherited problem that was recognized early on by current finance staff. The Finance Director will continue work with the County's DFA Budget Analyst to get the cash balances corrected on the DFA report.

Responsible Party: Finance Director

Timeline: Fiscal Year 2019

Presented to the Board of County Commissioners for consideration during their July 17, 2019 regular Commission meeting.

VALENCIA COUNTY BOARD OF COMMISSIONERS

Jhonathan Aragon, Chair - District V

David Carlberg, Vice Chair - District II

Gerard Saiz, Commissioner - District I

David A. Hyder, Commissioner - District III

Charles Eaton, Commissioner - District IV

ATTEST:

Peggy Carabajal, County Clerk



VALENCIA COUNTY Board of County Commissioners Agenda Request Form



Commission Sponsor: County Manager for Regular County Business

Department Head: Nancy Gonzales

Individual Making Request: Nancy Gonzales

Presentation: July 17, 2019

Date Submitted: July 10, 2019

Title of Request: Consideration to approve North Central New Mexico Economic Development District Non-Metro Area on Aging Direct Purchase of Service Contract 2019-2020

Action Requested of Commission:

A consideration for the Board of County Commissioners to approve the Non-Metro Area Agency on Aging Direct Purchase of Service Vendor Agreement – Contract No. 2019-20-60028 for Fiscal Year 2019-2020.

Information Background and Rationale:

The Non-Metro Area Agency on Aging has requested to enter a contract with Valencia County effective July 1, 2019. This agreement provides as a mechanism for the creation of an individualized network of community resources on a client-by-client basis through the Older American Act of 1965.

What is the Financial Impact of this Request:

As contracted through Non-Metro Area Agency on Aging, Valencia County is responsible for administering direct services of congregate meals, home delivered meals, and transportation. Reimbursement is on a monthly basis, based on units served as reported monthly to Non-Metro AAA. Financial reports are submitted the 5th working day of each month as a part of NMAAA policy. (*Nancy Gonzales*)

Legal:

Valencia County will serve a vendor to the ,the North Central New Mexico Economic Development District (NCNMEDD) Non-Metro Area Agency on Aging (Non-Metro AAA), in accordance with the Older Americans Act of 1965 (OAA) as provided by the State of New Mexico Aging and Long Term Services Department, and the Agency's Direct Purchase of Services program. The County will be required to provide services of the County's Older American Program in accordance State of New Mexico Aging and Long Term Services Department policies, the OAA and the agreement. This program is not a requirement for County but is instead an obligation of the State and Federal Government. In administering this program the County is actually subsidizing the federal and state program and is thus more than a contractor it is actually a benefactor to the program. The Board must determine whether or not it is in the best interest of the County to continue to contract as a vendor. (*Adren Nance*)

Finance:

Valencia County receives reimbursement for providing these services and will budget according based on the award. (*Loretta Trujillo*)

Purchasing:

- ☒ Any purchases that may result from these funds in the future shall adhere to the VC Purchasing Policy Limits and the NM State Procurement Code. (*Rustin Porter*)
- ☐ Not Applicable – Agenda Item Does Not Include the Purchase of Goods and/or Services
- ☐ Procurement Complete as Described Below:



North Central New Mexico
Economic Development District
Non-Metro Area Agency on Aging
3900 Paseo Del Sol Santa Fe, New Mexico 87507
505.395.2668 Toll Free 866.699.4627 www.ncnmedd.com



July 10, 2019

Email Correspondence

To: Non-Metro AAA DPS Vendors

From: Marcia Medina, Community Services Director
Non-Metro Area Agency on Aging

Re: FY20 DPS Vendor Agreement

Non-Metro Area Agency on Aging in accordance with the Older American Act of 1965 (OAA) as amended and, as provided by the New Mexico Aging and Long-Term Services Department, has attached the Direct Purchase of Services Vendor Agreement for the program period July 1, 2019 through June 30, 2020.

Upon review of the detail in this Direct Purchase of Services Agreement, the individual signing this Agreement on behalf of the Vendor warrants that he or she has the power and authority to bind the vendor into a binding contract with NCNMEDD Non-Metro Area Agency on Aging. This agreement is retroactive to July 1, 2019.

Once you have signed the Vendor Agreement please send the scanned signed pages to the attention of Deidre Sandoval dsandoval@ncnmedd.com and copy me marciam@ncnmedd.com electronically.

If you have any questions, please call 505-216-2103 or 505-395-2675.

Attachments:

- DPS Vendor Agreement
- Summary of Budget Revenues (SBR)

**North Central New Mexico Economic Development District
Non-Metro Area Agency on Aging**

**DIRECT PURCHASE OF SERVICES
VENDOR AGREEMENT**

Valencia County Senior Program hereinafter referred to as Vendor, and the North Central New Mexico Economic Development District (NCNMEDD) Non-Metro Area Agency on Aging (Non-Metro AAA), hereinafter referred to as Agency, enter this Agreement effective July 1, 2019, in accordance with the Older Americans Act of 1965 (OAA), as amended, as provided by the State of New Mexico Aging and Long Term Services Department, and the Agency's Direct Purchase of Services program.

The Agency's Direct Purchase of Services program is designed to promote the development of a comprehensive and coordinated service delivery system to meet the needs of older individuals (age 60 and older). This agreement provides a mechanism for the creation of an individualized network of community resources on a client-by-client basis through the Older Americans Act, as amended, the State of New Mexico Aging and Long Term Services Department and the Agency.

1. SCOPE OF SERVICES.

A. Services. The Vendor agrees to provide service(s) to eligible clients as identified in accordance with the Direct Purchase of Service vendor application or Service Delivery Plan, all required assurances, licenses, certifications and rate setting documents, as applicable.

Service:

- Congregate Meals
- Home Delivered Meals
- Homemaker/Housekeeping
- Adult Day Care
- Respite
- Transportation
- Assisted Transportation
- Other Health Promotion Activities (Non IIID)
 - Health Education/Training
 - Health Screening
 - Health Physical Fitness/Exercise
 - Chore Services
 - Case Management
- IIID Evidenced-Based
 - EB-Enhance Fitness
 - EB- Manage Your Chronic Disease (My CD)
 - EB-A Matter of Balance
 - EB-Tai Chi
- IIIE Family Caregiver Support Program

Service Definitions:

Congregate Meals – A hot or other appropriate meal, served to an eligible person, which meets one-third (1/3) of the dietary reference intakes (DRI) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences and complies with the most recent Dietary Guidelines for Americans, published by the Secretary and the Secretary of Agriculture, and which is served in a congregate setting five (5) or more days per week. There are two types of congregate meals:

- Standard meal – A regular meal from the standard menu that is served to the majority of the participants.
- Therapeutic meal or liquid supplement – A special meal or liquid supplement that has been prescribed by a physician and is planned specifically for the participant by a dietitian (e.g., diabetic diet, renal diet, tube feeding).

Home Delivered Meals – Hot, cold, frozen, dried, canned or supplemental food (with a satisfactory storage life) which provides a minimum of one-third (1/3) of the dietary reference intakes (DRI) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences and complies with the Dietary Guidelines for Americans, published by the Secretary and the Secretary of Agriculture, and is delivered to an eligible person in the place of residence. The objective is to assist the recipient to sustain independent living in a safe and healthful environment five (5) or more days per week. Home delivered meals may be served as breakfast, lunch, dinner or weekend meals.

Homemaker/Housekeeping – Assistance with meal preparation, shopping, managing money, making telephone calls, light housework, doing errands and/or providing occasional transportation.

Adult Day Care – A supervised, protective, congregate setting in which social services, recreational activities, meals, personal care, rehabilitative therapies and/or nursing care are provided to dependent adults. Facility must be licensed by the State of New Mexico.

Respite – Temporary, substitute supports or living arrangements for care recipients, which provide a brief period of relief or rest for caregivers. This may be provided in the client's home environment, a congregate or residential setting (e.g., hospital, nursing home, and adult day center) to dependent older adults who need supervision.

Transportation – Taking an older person from one location to another. This does not include any other activity. Demand/Response – transportation designed to carry older persons from specific origin to specific destination upon request.

Assisted Transportation – Providing assistance and transportation, including escort, to an older individual who has difficulties (physical or cognitive) using regular vehicular transportation. The "trip" includes the following: assisting the older individual from preparation for the trip, to assisting the older individual from their place of residence into the vehicle providing transportation, assisting the older individual from the transporting vehicle to the destination, such as the doctor's office staying with the older individual at the point of destination; and the reverse for a return trip.

Other Health Promotion Activities (Non IID)– This includes health fairs, physical fitness activities conducted by an exercise professional, (i.e. Aerobics' Instructor), medication management that is inclusive of monitoring, screening and education to prevent incorrect medication usage and adverse drug reaction. Home safety/accident prevention that involves a home assessment, assistive devices, accident prevention training, assistance with modifications to prevent accidents/facilitate mobility, and/or follow-up services to determine effectiveness of modifications/assistive devices.

Health Education/Training – Formal or informal opportunities for individuals to acquire knowledge or experience, increase awareness, promote personal or community enrichment and/or increase or gain skills.

Health Screening – Pre-nursing home admission screening and/or routine health screening.

Physical Fitness/Exercise – Individual or group exercise activities (with or without equipment), such as walking, running, swimming, sports and/or Senior Olympics physical conditioning/training.

Title IID Evidence Based – US Congressional Authorizing Legislation: Section 361 of the Older Americans Act (OAA) of 1965, as amended, now requires that Title IID funds will only be able to be used on health promotion programs that meet the highest level criteria. .

Highest-level Criteria – 1) Meets minimal and intermediate criteria; 2) Undergone experimental or quasi-experimental design; 3) Full translation has occurred in community site; and 4) Dissemination products have been developed and are available to the public.

Or

Existing evidence-based programs currently offered in New Mexico include:

Enhance Fitness- a low-cost, evidence based group exercise program, helps older adults at all levels of fitness become more active, energized, and empowered to sustain independent lives.

A Matter of Balance- View falls as controllable, set goals for increasing activity, make changes to reduce fall risk at home, exercise to increase strength

Manage Your Chronic Disease (My CD)- Designed to help people gain self-confidence in their ability to manage the symptoms their Chronic Disease and how they affect their lives.

Tomando Control de su Salud (Spanish-language Manage Your Chronic Disease)

Chore – Assistance with heavy housework, yard work or sidewalk maintenance at a person's place of residence.

Case Management - Assistance either in the form of access or care coordination in circumstances where the older person is experiencing diminished functioning capacities, personal conditions or other characteristics which require the provision of services by formal service providers or family caregivers. Activities of case management include such practices as assessing needs, developing care plans, authorizing and coordinating services among providers, and providing follow-up and reassessment, as required. Note: This is an ongoing process including assessing needs of a client and effectively planning, arranging, coordinating

and follow-up services which most appropriately meet the identified needs as mutually defined by the client, staff, and where appropriate, a family member(s) or other caregiver(s).

IIIE Family Caregiver Support Program - Services for family caregivers and grandparent caregivers. The following are the allowable service categories:

Information Services - Information about available services (e.g. public education, participation at health fairs, etc);

Access Assistance - Assistance to caregivers in gaining access to services which is considered one-on-one contact (e.g., information and assistance, care coordination, case management);

Counseling - Individual counseling, organization of support groups, and caregiver training to assist the caregivers in making decisions and solving problems relating to their responsibilities (e.g. advice, guidance, and instruction to caregivers on an individual or group basis);

Respite Care - Enable caregivers to be temporarily relieved from their care- giving responsibilities. See above for complete definition.

Supplemental Services – Services provided on a limited basis, to compliment the care provided by caregivers. No more than 20 percent of the federal funding can be dedicated to supplemental services. Examples of supplemental services include: home safety audits, home modification, assistive technologies, emergency alarm response systems, home delivered meals, medical transportation and incontinent and other caregiving supplies. Services must be on a temporary basis.

Unit Measurements

Congregate Meal:	One Meal
Home Delivered Meal:	One Meal
Homemaker/Housekeeping	One Hour
Adult Day Care	One Hour
Respite Care (Includes IIIE)	One Hour
Transportation	One, One-Way Trip
Assisted Transportation	One, One-Way Trip
IIID Evidence Based (Title IIID)	
Enhance Fitness	participant hour
My CD	participant hour
A Matter of Balance	participant hour
Tai Chi	participant hour
Health Promotion (Non-IIID)	
Health Education/Training	One Hour
Health Screening	One Hour
Physical Fitness/Exercise	One Session per Participant
Chore	One Hour
Case Management	One Hour

IIIE Access Assistance	One Contact
IIIE Counseling	One Session per Participant
IIIE Information Services	One Activity
IIIE Supplemental Services	One Distribution Event

Service Area: Valencia County

Targeting: Services are designed to identify eligible clients, with an emphasis on high risk clients and serving older individuals with the greatest economic and social need, low income minorities and those residing in rural areas, as identified in the Older Americans Act.

B. Payment for Services. For the services determined by the Agency to be satisfactorily provided by Vendor hereunder, the Agency shall pay the vendor, during the term, an aggregate amount, including gross receipts tax, not to exceed **\$ 444,615.83**. Said aggregate amount is to be derived from the following sources, when performance levels/units are met.

1. **\$ 18,707.17** from Title III-B of the OAA;
2. **\$ 69,584.31** from Title III-C1 of the OAA;
3. **\$ 22,454.75** from Title III-C2 of the OAA;
4. **\$ 0** from Title III-D of the OAA;
5. **\$ 0** from Title III-E of the OAA; and
6. **\$ 333,869.60** from the NMGAA-State/HB-2

C. Services and Reimbursement Methodology:

Service	Total Unit Cost (III,State,PI,Local)	Federal Title III & State Negotiated Unit Costs	Units of Service	Persons Served
Congregate Meals	\$ 9.07160	\$ 3.92232	51500	1100
Home Delivered Meals	\$ 7.28105	\$ 2.69363	63800	386
Transportation	\$ 19.83556	\$ 9.01438	7850	200
Assisted Transportation	\$ 0	\$ 0	0	0
Case Management	\$ 0	\$ 0	0	0
Adult Day Care	\$ 0	\$ 0	0	0
Chore Services	\$ 0	\$ 0	0	0
Homemaker/Housekeeping	\$ 0	\$ 0	0	0
Physical Fitness/ Exercise/HealthScreening	\$ 0	\$ 0	0	0
EB-Health Education Training	\$ 0	\$ 0	0	0
NFCSP – Family Caregivers: Elderly				
CG – Respite Care In-Home	\$ 0	\$ 0	0	0
CG – Respite Elder Respite - Adult Day Care	\$ 0	\$ 0	0	0
CG – Respite Elder Care - Vouchers	\$ 0	\$ 0	0	0
CG - Elder Respite Care -Counseling	\$ 0	\$ 0		
CG - Respite - Information Services	\$ 0	\$ 0	0	0
CG - Respite - Supplemental Services	\$ 0	\$ 0	0	0
NFCSP – Family Caregivers: Grandchildren				
GRGC Respite Vouchers	\$ 0	\$ 0	0	0
GRGC Respite In Home	\$ 0	\$ 0	0	0
GP Counselling	\$ 0	\$ 0	0	0

D. Payment for services shall be consistent with all applicable federal and state laws and regulations.

E. Payments to the Vendor will be made subsequent to receipt of funds by the Agency. Any expenditure made prior to the receipt of funds or pending the Agency's approval shall be made at the Vendor's own risk, and the Agency shall not be liable for such expenditures.

F. Payments to the Vendor may be withheld or denied by the Agency for expenditures which are not authorized by, or are in excess of, the regulations, terms and conditions contained in this Agreement or for expenditures which are not properly documented or substantiated by the Vendor. The Vendor agrees to hold the Agency harmless against all audit exceptions arising from the Vendor's violation and shall make restitution to the Agency of such amounts of money due to the Vendor's non-compliance.

G. The total payments for services rendered by the Agency under the terms and conditions of this Agreement shall not exceed those listed in this Agreement.

H. Payments to the vendor will be made electronically through the Automated Clearing House (ACH) Network.

2. TERMS OF AGREEMENT.

In addition to the other provisions contained in this Agreement, the parties agree to the following:

A. The Vendor agrees to:

1. Provide services in accordance with current or revised Agency and State of New Mexico Aging and Long Term Services Department policies and the OAA.
2. Target services to older individuals with greatest economic and social need, including low-income minorities and older individuals residing in rural areas, as applicable.
3. Submit timely and accurate consumer/client tracking service documentation (rosters and transmittals) as required by the AAA by the close of business on the fifth (5th) day of each month following the last day of the month in which services were provided. If the fifth (5th) day falls on a weekend or AAA holiday, the information shall be delivered by the close of business on the next business day.
4. Submit timely and accurate consumer/client assessment and reassessment documentation (including transmittals) on the day conducted.
5. Encourage client contributions (program income) on a voluntary and confidential basis. Such contributions will be properly safeguarded and accurately accounted for as receipts and expenditures on its financial reports, if they are not required to be forwarded to the AAA. Client contributions (program income) will be reported fully, as required, to the AAA. Vendor agrees to expend all program income to expand or enhance the program/service under which it is earned.
6. Provide letters from local City or County governments to the NCNMEDD Non-Metro AAA committing local funds to senior programs. Any changes in local funds (increases or decreases) will be provided in writing to the NCNMEDD Non-Metro AAA. An automatic charge of 1/12 of budgeted local income will be applied monthly. The Letter of Commitment of local funds shall be submitted with the signed contract.

7. Maintain communication and correspondence concerning clients' status with the Agency.
 8. At a minimum, attend two (2) training events per year (may include attendance at Non-Metro AAA Advisory Council meetings).
 9. Submit timely and accurate information necessary for reimbursement.
 - a. All SAMS data should be verified and reconciled by the Vendor prior to submitting the SAMS Verification Statement and the Agency Summary Report (ASR) to the Non-Metro AAA Santa Fe office by the 10th working day. The signed Agency Summary Report (ASR) is the official document used to initiate reimbursement of services provided by the Vendor.
 - b. Quarterly financial reports with year-to-date to include approved budget, year-to-date expenses and year-to-date revenue, to be submitted by the 15th working day of the month following the end of the quarter.
 10. This agreement does not guarantee a total level of reimbursement other than for individual units/services authorized, contingent upon availability of Federal and State funds.
 11. Employees shall not solicit nor accept gifts or favors of monetary value by or on behalf of clients as a gift, reward or payment.
 12. Encourage the purchase and use of locally sourced farm fresh food products that meet the nutritional standards of the Agency. Vendors must ensure that the farm food products meet the state NMED requirements.
- B. Through Direct Purchase of Service, the Agency agrees to:
1. Review client intake and assessment forms completed by the Vendor, as applicable, to determine client eligibility. Client intake and assessment forms will be housed at the NCNMEDD Non-Metro Area Agency on Aging (as applicable).
 2. Maintain communication and correspondence concerning clients' status.
 3. Provide timely consultation and technical assistance to the Vendor as requested and as available.
 4. Conduct quality-assurance procedures, which may include on-site visits, to ensure quality services are being provided.
 5. Provide written policy, procedures and standard documents concerning client authorization to release information (both a general and medical/health related release), ability to contribute to the cost of services provided, complaints/grievances and appeals to all clients.
 6. Provide start-up funds at the discretion of NCNMEDD Non-Metro AAA if funding is available.
 7. Will submit contingency plan to address unforeseen circumstances when service delivery is threatened.
 8. Allow re-negotiation of cost of services based on contingency plan, i.e. loss of local dollars.

9. Employ a full-time manager and financial individual to oversee funds contracted through Non-Metro AAA.
10. Will inform NCNMEDD Non-Metro AAA of any substantial changes in organization and/or services.

3. **ASSURANCES.**

- A. *Americans with Disabilities Act of 1990 –*
The Vendor shall comply with the requirements, established under the Americans with Disabilities Act, in meeting statutory deadlines under the Act as they pertain to operation for employment, public accommodations, transportation, state and local government operations and telecommunications.
- B. *Section 504 of the Rehabilitation Act of 1973 –*
The Vendor shall provide that each program activity, when viewed in its entirety, is readily accessible to and usable by persons with disabilities in keeping with 45 CFR, Part 84.11, etc. Seq., and as provided for in Section 504 of the Rehabilitation Act of 1974, as amended. When structural changes are required, these changes shall be in keeping with 45 CFR, Part 74. The Vendor shall ensure that benefits and services, available under the agreement, are provided in a non-discriminatory manner as required by the Title VI of the Civil Rights Act of 1964, as amended.
- C. *Age Discrimination in Employment Act of 1967 –*
The Vendor shall comply with Age Discrimination in Employment Act of 1967 (29 USC 621, etc. Seq.).
- D. *Drug Free Workplace*
The Vendor shall comply with the Drug-Free Workplace Act of 1988.
- E. *Certification Regarding Debarment*
The Vendor shall certify annually that it is not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any Federal department or agency.
- F. *Independent Audit*
The Vendor will provide a financial and compliance audit report (s) to the Agency covering the period of July 1, 2019 through June 30, 2020. The audit report(s) provided to the Agency must include a copy of the Auditor's management letter. This audit shall be conducted in accordance with Generally Accepted Auditing Standards and shall encompass the following applicable provisions:
 1. The Vendor, expending equal to \$750,000 but less than or equal to \$25,000,000 more in combined federal funds, shall have an audit conducted in accordance with Revised Omni Circular 200.518(b)(1), supersedes and streamlines eight different grant circulars into one set. A fair allocation of the audit costs may be charged to both federal and state funds under this Agreement. A copy of the complete report package as required to be submitted

by A-133 to the designated clearinghouse shall also be provided to the Agency. The audit report shall include a schedule of administrative and program expenses for each separate federal title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, etc.), which facilitates a reconciliation of audited costs to the final report. The Agency further requires the inclusion of the final units of services provided and final number of persons served. This information may be included within the supplementary section of the audit report; OR

2. Companies not subject to A-133 requirements may provide Agency with an un-audited Report Package no less than quarterly. This audit report shall include a schedule of administrative and program expenses for each separate federal title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, etc.), which facilitates a reconciliation of audited costs to the final report. In addition, the Vendor will provide the Agency with a copy of annual audited financial statements; OR,
3. Governmental-type vendors expending less than \$500,000 in combined federal awards shall continue to follow the guidance of the New Mexico State Auditor. Since a full scope audit will continue to be required by the State Auditor, only a fair allocation of state funds within this Agreement may be expended for such audit costs. The audit report shall include a schedule of administrative and program expenses for each separate federal title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, etc.) which facilitates a reconciliation of these audited costs to the final report. The Agency further requires the inclusion of the final units of services provided and final number of persons served by this Agreement. This information may be included within the supplementary section of the audit report.
4. Non-governmental vendors expending between \$25,000 in federal and state funds combined and less than \$500,000 in federal funds, shall have an audit conducted in accordance with the GAO Government Auditing Standards. A fair allocation of the audit costs may be charged to the state funds awarded under the Agreement. Federal funds shall not be charged for audit costs under this section. The audit report shall include a schedule of administrative and program expenses for each separate title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, etc.), which facilitates a reconciliation of these audited costs to the final report. The Agency further requires the inclusion of the final units of services provided and final number of persons served by this agreement. This information may be included within the supplementary section of the audit report.
5. For those vendors that expend less than \$15,000 in federal and state dollars, no audit is required. The close out of this grant will be based on information required by the Agency, such as financial reports (trial balances, general ledgers, etc.), monitoring efforts and final numbers of services provided and final number of individuals served.
6. Submittal of the audit report for government entities shall be within ten (10) working days after release by the New Mexico State Auditor's Office. For non-governmental entities, the audit report is due four (4) months after the end of the entity's fiscal year.
7. The vendor's independent auditor shall be made aware of Office of Management and Budget Circular (OMB) A-87, Cost Principles for State, Local and Indian Tribal Governments, and OMB Circular A-122, Cost Principles of Nonprofit Organizations in determining the allowability of costs.

G. *Equal Opportunity Compliance.*

The Vendor agrees to abide by all federal and state laws, rules, regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Vendor agrees to assure that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Vendor is found not to be in compliance with these requirements during the life of this Agreement, Vendor agrees to take appropriate steps to correct these deficiencies.

H. *Compliance with Aging and Long-Term Services Department Functions.*

The Vendor shall perform in accordance with the OAA and directives of the U.S. Administration on Aging: rules, regulations, policies and procedures established by the Aging and Long-Term Services Department, for the provision of services, and administration of programs funded under the OAA and the New Mexico State Legislature, the approved Area Plan, the approved Service Plan, and the terms and conditions of this Agreement.

I. *Non-Discrimination Service Delivery.*

The Vendor, in determining (a) the services or other benefits provided under this Agreement, (b) the class of individuals to whom, or situation in which such services or other benefits will be provided under this program, or (c) the class of individuals to be afforded an opportunity to participate in the program, will not utilize criteria or methods of administration which have the effect of subjecting individuals to discrimination because of their race, religion, color, national origin, ancestry, sex, sexual preference, age or handicap, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program in respect to individuals of a particular race, religion, color, national origin, ancestry, sex, sexual preferences, age or handicap.

4. **TERM.**

This Agreement shall begin on July 1, 2019 and terminate on June 30, 2020, unless terminated pursuant to Paragraph 5, below. In accordance with NMSA 1978, § 13-1-150, no contract term, including extensions and renewals, shall exceed four (4) years, except as set forth in NMSA 1978, § 13-1-150.

5. **TERMINATION.**

A. This Agreement may be terminated by the Agency without cause upon written notice delivered to the Vendor at least thirty (30) days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination. This Agreement may be terminated immediately, upon written notice to the Vendor, if the Vendor becomes unable to perform the services contracted for, as determined by the Agency, or if, during the term of this Agreement, the Vendor or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of state funds

or due to the Appropriations paragraph herein, or if the Vendor fails to comply with any of the terms contained herein or is in breach of this Agreement as set forth in Paragraph 6, below. This provision is not exclusive and does not waive the Agency's other legal rights and remedies caused by the Vendor's default or breach of this Agreement. This Agreement may also be terminated by the Vendor upon thirty (30) days written notice to the Agency.

B. Termination Management. Immediately upon receipt of notice of termination of this Agreement by either the Agency or the Vendor, the Vendor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the Agency; 2) comply with all directives issued by the Agency in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the Agency shall direct for the protection, preservation, retention or transfer of all property titled to the Agency and client records generated under this Agreement and any non-expendable personal property or equipment purchased by the Vendor with contract funds shall become property of the Agency upon termination. On the date the notice of termination is received, the Vendor shall furnish to the Agency a complete, detailed inventory of non-expendable personal property purchased with funds provided under the existing and previous Agency agreements with the Vendor; the property listed in the inventory report including client records and a final closing of the financial records and books of accounts which were required to be kept by the Vendor under the paragraph of this Agreement regarding financial records.

6. BREACH OF AGREEMENT BY VENDOR.

A. In addition to the breach of any term, provision, covenant, agreement, or obligation of Vendor contained in this Agreement, the following constitute a breach of Vendor's obligations and duties hereunder:

1. The Vendor's failure to provide proof of insurance coverage sufficient to meet the requirements of this Agreement or any applicable federal, state or local laws, rules or regulations.
2. The Vendor's failure to adequately safeguard its assets in such a manner that would adversely impact the interests of the intended recipients of the services to be performed, hereunder, and jeopardize their receipt of such services.
3. Unless otherwise duly authorized in writing by the Agency, the Vendor's failure to meet line-item budgetary ceilings set forth in its approved budget for delivering the services contemplated hereunder.

B. Upon a determination by the Agency that the Vendor shall be in breach of this Agreement, the Agency shall provide written notice to the Vendor specifying the facts and circumstances constituting the breach(es) and advising the Vendor that such breach(es) must be cured to the Agency's satisfaction within thirty (30) days from the date of such written notice. If such cure is not timely made, then the Agency may elect to implement one or more of the following intermediate sanctions:

1. The Agency may install a program monitor for a specified time period to closely observe the Vendor's efforts to comply with obligations remaining under this Agreement. Unless otherwise deemed confidential under applicable law, such monitor shall have authority to review any or all of the Vendor's records, policies, procedures,

and financial records germane to the Vendor's delivery of the services contemplated by this Agreement. Such monitor may also serve as a consultant to the Vendor to advise in the correction of the determined deficiencies. All costs associated with the Agency's selection and installation of such monitor shall be paid from the state and federal funds paid to the Vendor hereunder.

2. The Agency may appoint a temporary manager who shall have primary responsibility to oversee the operation of the Vendor's services contemplated by this Agreement. All costs associated with the Agency's selection and installation of such a temporary manager shall be paid from the compensation paid to Vendor.
3. The Agency may deem the Vendor ineligible for the receipt of any additional funds to be paid to Vendor hereunder.
4. The Agency may cancel, terminate, or suspend this Agreement in whole or in part.
5. In addition to other remedies available to the Agency hereunder, the Agency may, in its discretion, establish a period of probation with specific objectives to be accomplished by the Vendor hereunder, or to be in compliance with applicable policies, procedures, laws, and regulations.
6. The Agency may pursue any other remedy as may be provided under applicable law.

7. APPROPRIATIONS.

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico and utilized by the Agency for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, this Agreement shall terminate immediately upon written notice being given by the Agency to the Vendor. The Agency's decision as to whether sufficient appropriations are available shall be accepted by the Vendor and shall be final. If the Agency proposes an amendment to the Agreement to unilaterally reduce funding, the Vendor shall have the option to terminate the Agreement or agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

8. STATUS OF VENDOR.

The Vendor, its agents, and employees are independent contractors performing professional services for the Agency and are not employees of the Agency. The Vendor, its agents and employees shall not accrue leave, retirement, insurance, bonding, use of Agency vehicles, or any other benefits afforded to employees of the Agency as a result of this Agreement. The Vendor acknowledges that all sums received hereunder are reportable for income tax purposes.

9. ASSIGNMENT.

The Vendor shall not assign or transfer any interest in this Agreement, assign any claims for money due, or to become due under this Agreement, without the prior written approval of the Agency.

10. SUBCONTRACTING.

The Vendor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the Agency.

11. RELEASE.

The Vendor acceptance of final payment of the amount due under this Agreement shall operate as a release of the Agency, its officers and employees from all liabilities, claims and obligations, whatsoever, arising from or under this Agreement. The Vendor agrees not to purport to bind the Agency unless the Vendor has express written authority to do so, and then only within the strict limits of that authority.

12. CONFIDENTIALITY.

Any information provided to or developed by the Vendor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization, by the Vendor without the prior written approval of the Agency. Disclosure of confidential information shall only be made in accordance with the Inspection of Public Records Act or the applicable state or federal laws or regulations. Vendor shall establish a method to guarantee the confidentiality of all information relating to clients in accordance with applicable federal, state and local laws, rules and regulations, as well as the terms of this Agreement. However, this provision shall not be construed as limiting

the rights of the Agency or any other federal or state authorized representative to access client case records or other information relating to clients served under this Agreement.

13. PRODUCT OF SERVICE – COPYRIGHT.

All materials developed or acquired, by the Vendor, under this Agreement, shall become the property of the Agency and shall be delivered to the Agency no later than the termination date of this Agreement. Nothing produced, in whole or in part, by the Vendor, under this Agreement, shall be the subject of an application for copyright or other claim of ownership, by or on behalf, of the Vendor.

14. CONFLICT OF INTEREST.

The Vendor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree, with the performance or services required under the Agreement. The Vendor certifies that the requirements of the Governmental Conduct Act, Sections 10-16-1 through 10-16-18, NMSA 1978, regarding contracting with a public officer or state employee or former state employee have been followed.

15. AMENDMENT.

This Agreement shall not be altered, changed or amended, except by instrument in writing, executed by the parties hereto.

16. MERGER.

This Agreement incorporates all the agreements, covenants and understandings between the parties hereto, concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No prior agreement or understanding, oral or

otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

17. PENALTIES.

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

18. APPLICABLE LAW.

The laws of the State of New Mexico shall govern this Agreement.

19. WORKERS COMPENSATION.

The Vendor agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the Vendor fails to comply with the Workers Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the Agency.

20. RECORDS AND FINANCIAL AUDIT.

The Vendor shall maintain detailed time and expenditure records, including, but not limited to, client records, books, supporting documents pertaining to services provided, that indicate the date, time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by the Agency, the Department of Finance and Administration and the State Auditor. The Agency shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the Agency to recover excessive or illegal payments. If, pursuant to this Agreement, the Vendor receives federal funds subject to the Single Audit Act, the Vendor shall submit to the Agency an audit conducted by a certified public accountant in compliance with the Single Audit Act.

21. INDEMNIFICATION.

Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitation of the New Mexico Tort Claims Act.

22. INTERNAL DISPUTE MEDIATION.

The Vendor shall attempt to resolve all disputes with participants by negotiation in good faith and with such mediators as may be acceptable to the parties involved. The Vendor shall implement an internal grievance policy with procedures in place to effectively and fairly negotiate and resolve disputes with participants. The Vendor must provide all participants with notice, at the commencement of the contract year that disputes may be resolved in this manner. If negotiation and mediation through the grievance procedure fail, any party may submit the dispute to the ALTSD in accordance with the following provisions:

1. In any dispute submitted, the Agency and the Vendor hereby agree and consent to the ALTSD mediation of the dispute.
2. Mediation may only be instituted by written request, which request shall include a statement of the matter in controversy.
3. Initial contacts and negotiation shall be conducted by the appropriate Agency

staff.

4. Any resolution of the matter shall be binding and final on the Vendor and the Vendor hereby agrees to be bound by said resolution.
5. Failure of the Vendor to resolve any dispute pursuant to the procedures set forth herein or to comply with a resolution ordered by the ALTSD shall amount to a material breach of Agreement.
6. Internal Dispute Mediation does not supersede the appeal hearing policies and procedures.

23. PARTICIPANT GRIEVANCE.

The Vendor will establish a system through which applicants for, and recipients of services, may present grievances about the operation of the service program. The Vendor will advise applicants and recipients of their right to appeal denial of service and their right to a fair hearing of these respects. The Vendor shall notify the Agency of termination of services, to a client, as part of a monthly service report, on any services funded by this Agreement. The Agency reserves the right to perform follow-up investigations with the client to determine adequate performance and adherence to due process.

24. KEY PERSONNEL.

The Agency shall be notified of changes in, and must concur with the selection process for, Key Personnel. The Agency considers the following positions as Key Personnel:

1. Program Director
2. Financial Manager

The Vendor will maintain full-time Key Personnel throughout the term of this agreement.

25. INVALID TERM OR CONDITION.

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

26. ENFORCEMENT OF AGREEMENT.

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless expressed in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

27. NOTICES.

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

AGENCY:

NCNMEDD

Attn: Marcia A. Medina

3900 Paseo Del Sol

Santa Fe, NM 87507

VENDOR:

28. INSURANCE.

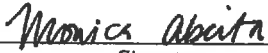
The Vendor shall secure and maintain, during the term of this Agreement, at its own expense, comprehensive and general public liability insurance and/or other types of insurance as the Agency may require. The Vendor shall secure and maintain, during the term of this Agreement, at its own expense, workers' compensation insurance in the amounts required by the applicable laws of the State of New Mexico covering the Vendor's employees. All policies of liability insurance that Vendor is obligated to maintain, according to this Agreement, except for any policy of workers' compensation insurance, shall name Agency as an additional insured. The Vendor shall furnish to the Agency, directly from its insurance carrier, a memorandum or certification of all insurance carried, before the payment of any monies as consideration for the services rendered hereunder shall be made. Upon such certificates and/or memoranda being furnished to the Agency, the same shall be annexed to this Agreement and by reference made a part hereof.

29. AUTHORITY.

The individual(s) signing this Agreement on behalf of Vendor represents and warrants that he or she has the power and authority to bind Vendor, and that no further action, resolution, or approval from Vendor is necessary to enter into a binding contract.

30. SIGNATURES.

For the faithful performance of the terms of this agreement, the parties affix their signatures and bind themselves effective July 1, 2019.

_____	NCNMEDD
<i>Legal Name of Vendor</i>	<u>Non-Metro Area Agency on Aging</u>
	<i>Name of Area Agency on Aging</i>
_____	
<i>Signature</i>	<i>Signature</i>
_____	<u>Monica Abeita, Executive Director</u>
<i>Printed/Typed Name of Signatory</i>	<i>Printed/Typed Name of Signatory</i>
_____	<u>7-10-19.</u>
<i>Date</i>	<i>Date</i>

North-Haveto Arms Agency on Aging
Summary of Budgeted Revenues (SEB)
Fiscal Year: 07/01/2019- 06/30/2020
Date: 7/1/2019

Contractor: Valencía County Sailor Program

[illegible]



VALENCIA COUNTY
Board of County Commissioners
Agenda Request Form



Commission Sponsor: County Manager for Regular County Business

Department Head: Danny Monette, County Manager

Individual Making Request: Mark Hamman, CEO/Chief Engineer MRCGD

Presentation: July 17, 2019

Date Submitted: July 10, 2019

Title of Request: Consideration to support Middle Rio Grande Conservancy District's Upland Flood Protection/Storm water Salvage in Southern Valencia and Northern Socorro Counties.

Action Requested of Commission:

Consideration to support Middle Rio Grande Conservancy District's Upland Flood Protection/Storm water Salvage in Southern Valencia and Northern Socorro Counties.

Information Background and Rationale:

Board of County Commissioners of Valencia County is in support of a NRCS Grant Application for PL 83-566 funding to address upland flooding west of I-25 from the Socorro County line to Belen city limits, and to define the scope of the County's commitment to support the Middle Rio Grande Conservancy District ("MRGCD") in the planning and implementation of a storm water management plan. Specifically, the County commits to assisting the MRGCD with outreach and coordination with the land owners in the unincorporated areas of the County that were impacted by the flooding in recent years below the Belen Highline canal.

What is the Financial Impact of this Request:

Not applicable (*Loretta Trujillo*)

Legal:

The MRGCD requested the letter from the County supporting its efforts to secure a grant for certain infrastructural improvements to address flooding in the Belen area. (*David Pato*)

Finance:

Not applicable (*Loretta Trujillo*)

Purchasing:

☐ Any purchases that may result from these funds in the future shall adhere to the VC Purchasing Policy Limits and the NM State Procurement Code.

☒ Not Applicable – Agenda Item Does Not Include the Purchase of Goods and/or Services (*Rustin Porter*)

☐ Procurement Complete as Described Below:

NRCS PL 566 Program Application - Upland Flood Protection/Storm water Salvage in Southern Valencia and Northern Socorro Counties

We (NRCS) remembered that you have expressed interest in flood prevention improvements for your agricultural irrigation customers, served by the Middle Rio Grande Conservation District (MRGCD) and we wanted to notify you that our program, the Watershed and Flood Prevention Operations Program has been funded in the 2018 Farm Bill.

The requirements listed in this email for application to the program are based upon program requirements over the last several years. Given the recent passage of the new Farm Bill and other governmental directives, NRCS is now developing program policy that reflects the language of this new Farm Bill, so additional or different information may be required as that policy is finalized.

We do not have deadlines for this program just yet. The 2018 Farm Bill authorized an annual appropriation into this program and it requires a fairly extensive initial information submittal, so we feel it is best to notify potentially interested parties of the application package requirements as soon as possible. Depending upon the structure of the agreement entered into between NRCS and the Local Sponsor Organization (Sponsors) program funds will either be expended up front by NRCS or reimbursed to the Sponsors for completed and paid work.

An application package would require the following:

- A completed SF-424
- The master plan or NEPA document that you have developed for the affected watershed (if you do not have one developed, it may be a requirement of the program that one be developed, and we refer to this document as the Watershed Plan-Environmental Document).
- Provide a statement of your commitment to acquire with your own funds, all regulatory permits required for construction of the project.
- Provide a statement of your commitment to complete a project phase (i.e. construction) within the timeframe allotted under the agreement (typically 2 - 5 years).
- Provide a statement, with a citation of state law if applicable, that authorizes the signatory official on the SF-424 application to apply for federal government financial assistance and to commit your organization to the program requirements. (We need to know if there is a state agency that has oversight of your agency. If there is none, we will need to send your application to the Governor's Office.)
- Provide a statement of your experience and current capability to take appropriate actions to manage such a project and carry out your responsibilities as the sole project sponsor during the development and implementation phase of the project, but also for the life of the project, which must be evaluated and sustained for between 50 to 100 years. Also, if you plan to invite other entities to participate as sponsors on any application, name those organizations and include their letters of responsibility.

- Provide a project description which includes:
 - Purpose for the project that reflect one or more of the following purposes: flood prevention (up to a designated storm frequency), watershed protection, municipal and industrial water supply, water quality management/improvement, agricultural water management (i.e. irrigation, drainage, ground water recharge, water conservation).
 - Need for the project that explains the problems the project plans to resolve (i.e. erosion, sedimentation, water quality improvement that includes a description of water quality concerns/degradation factors. It helps to quantify project benefits where possible.
 - Demonstrate and explain a direct project benefit of at least 20% or greater, to agriculture and/or rural communities.
 - Definition of size of watershed (remembering there is a 250,000 acre limit before watersheds must be subdivided into different project applications). This will include the separate statements clearly explaining the drainage area or contributing watershed as well as the benefitting watershed size.
 - Definition of characteristics of watershed including general description of the affected environment (i.e. soils, rainfall patterns, congressional district, towns/communities in which it lies, river, streams and tributaries contributing and affected, land use within the watershed, state lands affected by or within the project, federal lands affected or within the project, etc.).
 - Definition of amount of floodwater detention anticipated and capacity of system to move what quantity of water at what rate.
- Provide a statement describing the population these infrastructure improvements are planned to serve. If there are any direct benefits to socially disadvantaged or minority communities, state those benefits. Typically, it is helpful to justify such statements with population data from the US Census Bureau or other similar independent government agency. If you will be affecting any State, Federal, or Tribal lands define those lands and indicate those government entities support for the project and include documentation from said governments/agencies.
- Type of technical assistance being requested (i.e. funds for planning, design and construction or just one of these phases)
- Cost estimates for each phase of the project to be divided as planning/NEPA, design, and construction/installation costs. These costs should be somewhat detailed and delineate the significant phases/components of the project; as well as whose money is being used to pay for what costs and if you are leveraging funds from other agencies or partners, to be used on the same project. This is also where it would be appropriate to explain in-kind contributions from your agency employees, equipment and resources.
- Estimate the cost/benefit ratio of the project and provide a rationale.
- Estimate project timeline for all phases preceding and including those for which you are requesting funding.

- Statement of at least two other alternatives considered to address the purpose and need identified which includes a comparison of the effects of those alternatives on the project area to satisfy the purpose and need, including cost estimates for the implementation of the alternative and the affects to the environment. All alternatives must be evaluated for the same lifespan (i.e. a number on or between 50 to 100 years).
- Statement of your experience with the NRCS Watersheds Program (i.e. your co-operation and maintenance of existing PL-566 dams in specific watersheds in partnership with other named sponsoring organizations, with whom you have formal written agreements).
- Statement of public meetings wherein affected landowners/the affected community have expressed interest in the analyzed alternatives to address the defined purpose and need of the project.

The instructions for the SF-424 can be a little confusing, so I wanted to point out a couple of items up front, as this is specific guidance for application to the Watershed and Flood Prevention Operations Program.

- Boxes 11 and 12 should state that under the 'Instructions' column, they are showing an example, not literally the exact required input.
 - Box 11 should be populated with the CFDA (Catalog of Federal Domestic Assistance) number **10.904** and
 - Box 12 should be populated with: Funding Opportunity: **"USDA-NRCS-NM-WFPO-001/12-1000-0-1-302"** and Title: **"Watershed and Flood Prevention Operations – PL 83-566"**.
- Box 14 should be populated with "Village of _____ or Town of _____, and _____ County, New Mexico". Change the highlighted number above to a **"2, 3, 4, etc."** in the other project applications if you are submitting more than one application.

There are a few additional items that are critical to address:

1. Schedule a date/time to meet and go to each of the sites for which you plan to submit a program application, before we can verify your eligibility for the program. Before we visit the site we would need to have your written proposal.
2. Do you have a biologist, ecologist, forester or NEPA specialist on staff? The form NRCS-CPA-52 will need to be included with the application. Our local field office staff or State Biologist will need to review this form for completion and accuracy, for inclusion in your application. If you do not have a biologist or other similarly focused NEPA specialist on staff, we can schedule to provide assistance from our staff, please let me know.



Valencia County
Office of the County Manager
444 Luna Avenue ♦ P.O. Box 1119
Los Lunas, New Mexico 87031
Office: 505.866.2014 ♦ Fax: 505.866.3355

July 18, 2019

Mike Hamman
CEO/Chief Engineer
Middle Rio Grande Conservancy District
P.O. Box 581
Albuquerque, NM 87103
mikeh@mrgcd.us

VIA E-MAIL

RE: NRCS Grant Application for PL83-566 Funding

Dear Mr. Hamman:

I hope this letter finds you well. I am submitting this letter on behalf of the Board of County Commissioners of Valencia County in support of a NRCS Grant Application for PL 83-566 funding to address upland flooding west of I-25 from the Socorro County line to Belen city limits, and to define the scope of the County's commitment to support the Middle Rio Grande Conservancy District ("MRGCD") in the planning and implementation of a storm water management plan. Specifically, the County commits to assisting the MRGCD with outreach and coordination with the land owners in the unincorporated areas of the County that were impacted by the flooding in recent years below the Belen Highline canal. The County's floodplain coordinator will be the point person for this project, at which time the County anticipates will serve as the County's in-kind contribution in support of this project.

Thank you kindly for your commitment and time in seeking support to address this fundamental health, safety and welfare issue. The County looks forward to working with the MRGCD on this project.

Best regards,

Danny Monette
Valencia County Manager

*Jhonathan Aragon, Chair, District V ♦ David Carlberg, Vice-Chair, District II ♦
Gerard Saiz, District I ♦ David Hyder, District III ♦ Charles Eaton, District IV
Daniel Monette, County Manager*



**VALENCIA COUNTY
Board of County Commissioners
Agenda Request Form**



Commission Sponsor: County Manager for Regular County Business

Department Head: Orlando Montoya

Individual Making Request: Orlando Montoya

Presentation: July 17, 2019

Date Submitted: July 11, 2019

Title of Request: MOU between Valencia County and AFSCME Council 18, Local #1382 (Blue Collar)

Action Requested of Commission:

Approval of a MOU between Valencia County and AFSCME Council 18, Local #1382 (Blue Collar)

Information Background and Rationale:

On November 1, 2017 the County of Valencia and AFSCME Council 18, Local # 1382 (Blue Collar), entered into a collective bargaining agreement (CBA). The Public Employee Bargaining Act prohibits an employer from unilaterally changing the conditions of employment of members of a bargaining unit. Section 29.2.1 of the CBA authorizes an economic re opener which was invoked by the parties; and, the parties are conscious of the County's budgetary constraints nevertheless desire to provide a benefit to the County Employees. This increase has been budgeted by the Board of County Commissioners with the approval of the 2019-20 budget and it has been approved by the members of Local 1382 by vote at a June 2019 meeting.

What is the Financial Impact of this Request

Verbal comments to be given during meeting (*Orlando Montoya*)

HR:

Verbal comments to be given during meeting (*Orlando Montoya*)

Legal:

NMSA 1978, Section 10-7E-17 (A) (2003) provides in pertinent part that:

“Except for retirement programs provided pursuant to the Public Employees Retirement Act or the Educational Retirement Act, public employers and exclusive representatives:

- (1) shall bargain in good faith on wages, hours and all other terms and conditions of employment and other issues agreed to by the parties. However, neither the public employer nor the exclusive representative shall be required to agree to a proposal or to make a concession; and
- (2) shall enter into written collective bargaining agreements covering employment relations.”

Accordingly, the County is obligated to bargain with the established units, this is MOA is the result of a mid-contract economic re-opener provided for by the CBA approved in 2017. The

respective bargaining teams have tentatively agreed to the contents of this MOA, however it ultimately is up the Board and Union membership to vote to accept the MOA or request that representatives return to the bargaining table. (Adren Nance)

Finance:

Verbal comments to be given during meeting (*Orlando Montoya*)

Purchasing:

☐ Any purchases that may result from these funds in the future shall adhere to the VC Purchasing Policy Limits and the NM State Procurement Code.

☒ Not Applicable – Agenda Item Does Not Include the Purchase of Goods and/or Services (*Rustin Porter*)

☐ Procurement Complete as Described Below:



MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF VALENCIA AND AFSCME, COUNCIL 18, LOCAL 1382

This Memorandum of Agreement is between the County of Valencia, hereinafter referred to as the "County" and AFSCME Council 18, Local # 1382 (Blue Collar), hereinafter referred to as the "Union" and MOA is effective as set forth below.

WHEREAS, NMSA 1978 Section 4-38-19 (A) (1973) provides in part that, "[a] board of county commissioners may set the salaries of such employees and deputies as it feels necessary to discharge the functions of the county. . ." and,

WHEREAS, on November 1, 2017 the County of Valencia and AFSCME Council 18, Local # 1382 (Blue Collar), entered into a collective bargaining agreement (CBA); and,

WHEREAS, the Public Employee Bargaining Act prohibits an employer from unilaterally changing the conditions of employment of members of a bargaining unit; and,

WHEREAS, section 29.2.1 of the CBA authorizes an economic re-opener which was invoked by the parties; and,

WHEREAS, the parties are conscious of the County's budgetary constraints nevertheless desire to provide a benefit to the County Employees; and,

WHEREAS, this increase has been budgeted by the Board of County Commissioners with the approval of the 2019-20 budget and it has been approved by the members of Local 1382 by vote at a June 2019 meeting.

NOW THEREFORE IT IS AGREED THAT:

A. Article 20 of the CBA is hereby repealed and replaced in its entirety with the following:

ARTICLE 20: ECONOMICS

20.1 Longevity Pay for Members

20.1.2 Longevity pay will accrue throughout the term of this CBA as follows:

Continuous Service – Bargaining Unit Members will receive the following monthly addition to their payroll.

05 to 10 years	\$50.00
10 to 15 years	\$75.00
15 to 20 years	\$100.00
Over 20 years	\$125.00

20.1.3 Longevity and benefits will also apply to part-time permanent employees on a prorated basis.

20.2 Pay Provisions

20.2.1 Bargaining unit employees' hourly rate of pay will be increased by 2.0% effective on the pay period immediately following the ratification and signature of this agreement.

B. Insurance: All covered members of the bargaining unit shall receive 100% insurance premium coverage for the employee and 80% coverage for additional qualifying family members.

C. All other provisions of the CBA not amended by the MOA remain the same and the 2019 re-opener is considered closed.

UNION:

AFSCME COUNCIL 18

Sam Chavez, Staff Representative

Date

LOCAL 1382

Chris Hockman, President

Date

COUNTY:

BOARD OF COUNTY COMMISSIONERS
(Approved by the Board at a Regular Meeting on July 17, 2019)

Daniel P. Monette, Manager
Acting on behalf of the Board
to effectuate its 2019-20 Budget

Date

Orlando Montoya, Human Resources

Date

Loretta Trujillo, Finance Director

Date