



September 16, 2015

**Agenda**

**5:00 P.M. Business Meeting**  
Valencia County Commission Chambers  
444 Luna Ave.  
Los Lunas, NM 87031

*Board of County Commissioners*

<i>Charles D. Eaton, Chair</i>	<i>District IV</i>
<i>Jonathan Aragon, Vice-Chair</i>	<i>District V</i>
<i>Helen Y. Cole</i>	<i>District I</i>
<i>Alicia Aguilar</i>	<i>District II</i>
<i>David A. Hyder</i>	<i>District III</i>

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***Please Silence all Electronic Devices***

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Approval of Agenda
- 4) Approval of Minutes

September 1, 2015 (Workshop)  
September 2, 2015 (Workshop)  
September 2, 2015 (Business Meeting)  
September 3, 2015 (Workshop)

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*Sponsorship does not indicate endorsement of a given topic*

**PRESENTATION(S)**

- 5) New Mexico Association of Counties. Presenter: *Susan Mayes*; Sponsor: *Commissioner Aragon*
- 6) NMSU County Extension Office Update. Presenter: *Laura Bittner*; Sponsor: *County Manager for Regular County Business*

**DISCUSSION (non-action items)**

- 7) Commissioners, Committees and Reports
  - Proposed Election Polling Locations. *Peggy Carabajal*

**ACTION ITEM(S)**

- 8) Manufacturing Day Proclamation. Presenter: *Commissioner Hyder*; Sponsor: *Commissioner Hyder*

*Board convenes as Indigent Board*

- 9) Consideration of Indigent Report. Presenter: *Ron Storey*; Sponsor: *County Manager for Regular County Business*

*Board reconvenes as Board of County Commissioners*

- 10) Consideration to Approve Winegrower Liquor License to Jarvis Winery, LLC. Presenter: *Peggy Carabajal*; Sponsor: *County Manager for Regular County Business*

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Valencia County Manager's Office at the Valencia County Administration Building, Los Lunas, New Mexico, (505) 866-2014 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Valencia County Manager's Office if a summary or other type of accessible format is needed.*

- 11) Consideration to Adopt Resolution No. 2015-\_\_\_: Updated Travel Policy. Presenter: *Christina Card*; Sponsor: *Commissioner Hyder*
- 12) Approval of Accounts Payable and Payroll Disbursements. Presenter: *Christina Card*; Sponsor: *County Manager for Regular County Business*
- 13) Consideration of Assistant County Manager Job Description. Presenter: *Chairman Eaton*; Sponsor: *Chairman Eaton*
- 14) Direction to Staff with Respect to Assistant County Manager Position. Presenter: *Chairman Eaton*; Sponsor: *Chairman Eaton*

### **PUBLIC COMMENT**

Please sign up on the sheet located just outside the Commission Chambers. The Board will allow each member of the public wishing to address the Board a full and complete opportunity to address the Commission.

### **EXECUTIVE SESSION**

Pursuant to Section 10-15 1 (H) (2) (7) & (8), the following matters may be discussed in closed session:

a. personnel: *County Manager Employment Contract; Finance Director Applicant Review; Human Resources Director Applicant Review; Cynthia Romero* b. pending or threatened litigation/ administrative adjudicatory deliberations; c. real property; d. other specific limited topics that are allowed or authorized under the stated statute.

- Motion and roll call vote to go into Executive Session for the stated reasons
- Board meets in closed session
- Motion and vote to go back into regular session
- Summary of items discussed in closed session
- Motion and roll call vote that matters discussed in closed session were limited to those specified in motion for closure, and that no final action was taken, pursuant to the authority in §10-15-1 NMSA 1978.

### **ACTION ITEM(S) cont.**

- 15) Consideration of County Manager Employment Contract. Presenter: *Adren Nance/Dave Pato* Sponsor: *Chairman Eaton*
- 16) Direction on Filling Finance Director Vacancy. Presenter: *Ron Storey*; Sponsor: *Regular County Business*
- 17) Direction on Filling Human Resources Director Vacancy. Presenter: *Adrienne Kozacek*; Sponsor: *Regular County Business*

**NEXT COMMISSION MEETING**

**October 7, 2015-Business Meeting @ 5:00 P.M.**

**Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031**

**October 14, 2015-Public Hearing @ 5:00 P.M.**

**Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031**

**October 21, 2015-Business Meeting @ 5:00 P.M.**

**Valencia County Commission Chambers, 444 Luna Ave., Los Lunas, NM 87031**

**ADJOURN**